

# General Information

## Cemetery Section Map



## Hours of Operation

1. All areas under the ownership or control of the city used as a cemetery shall be opened to the general public for the hours of the day from dawn until dusk.
2. Burials should be scheduled between 8:00 a.m. and 3:00 p.m. Mon-Fri. Burials after 3:00 p.m., on Saturdays, and holidays will be charged a higher fee. No burials on Sundays.



Decorations may be placed three (3) days prior to **Memorial Day** and must be removed within 14 days following Memorial Day.



All persons are hereby forbidden to ride or drive in the cemetery grounds or avenues thereof, faster than **15 miles per hour**.

# Cemetery Fees\*



## FEE SCHEDULE (Resolution 2018-17)

### Grave Spaces

Resident	\$400
Non-Resident	\$800

### Opening & Closing Fees

Resident (Mon-Fri 8am-3pm)	\$500
Non-Resident (Mon-Fri 8am-3pm)	\$750
Resident (>3pm, Sat, Holidays)	\$600
Non-Resident (>3pm, Sat, Holidays)	\$875

### Infant (<24 Mos.) Opening & Closing Fees

Resident	Free
Non-Resident	\$100

### Cremation Burial Fees

Normal Hrs (Mon-Fri 8am-3pm)	\$250
After Hrs (>3pm, Sat, Holidays)	\$350

### Disinterment Fees

Resident (Mon-Fri 8am-3pm)	\$500
Non-Resident (Mon-Fri 8am-3pm)	\$750

### Reinterment Fees

Resident (Mon-Fri 8am-3pm)	\$500
Non-Resident (Mon-Fri 8am-3pm)	\$750

<b>Monument, Headstone or Marker License Fee</b>	\$30
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\*Rules and Fees are subject to change. Complete and current listings of all cemetery rules, regulations and fees can be viewed at <http://www.augustaks.org/departments/cemetery> or by visiting the City Clerk's office at 111 E. 6<sup>th</sup>

Last Updated July 2018

501 E. 12<sup>th</sup>

Cemetery Phone: (316) 775-4530

Sexton email: [elmwood@augustagov.org](mailto:elmwood@augustagov.org)



Elmwood Cemetery cleanup resumes

Monday September 3rd, 2018.

Please remove all non-compliant decorations by this date.

# ELMWOOD CEMETERY

AUGUSTA, KS

## RULES & REGULATIONS

July 2018



# Rules & Regulations\*

## Lots Held Subject to Rules

All lots in Elmwood Cemetery or additions shall be held subject to the rules and regulations of the Governing Body as set forth or from time to time adopted by the Governing Body for the regulation of the cemetery, and grounds thereof, and such lots shall not be used for any purpose other than as the burial place of the human dead.

## Cemetery Sexton Duties

The sexton shall have the custody and care of all property of the city in or about the cemetery. He or she shall cause all persons within the cemetery to observe the rules and regulations pertaining to conduct therein and the care and adornment of cemetery lots. All workmen employed by lot owners in the construction of structures, erection of monuments and in performance of all other work, shall be subject to the control of the sexton.

## General Maintenance

Regular care, at no cost to lot owners, shall include maintenance of a reasonable stand of grass, raking, and cleaning, filling settled graves, and reasonable attention to plantings thereon that are consistent with adopted cemetery rules.

## Do I Own the Burial Space?

**No.** Purchase of an interment right for a grave space or mausoleum crypt grants you a right to have a person buried in that space, but does not convey any ownership of the land. The underlying land remains in the possession of the City of Augusta and usage of the land must comply with adopted rules and regulations.

# Decorations & Adornments

## LIABILITY DISCLAIMER

The City **is not liable** for any items placed on graves. The city shall not be held liable for any disposed item or return of any temporary or permanent decorations or trees that were installed. Plantings may be removed without notice by cemetery staff when they become unsightly, undesirable, or interfere with cemetery maintenance. Any items removed for noncompliance with cemetery rules and regulations will not be replaced and will be removed without notice.

## PERMITTED DECORATIONS

- ✓ Decorations and adornments, not otherwise prohibited, placed **completely** on monument base or foundation
- ✓ Fresh cut flowers at any time
- ✓ Artificial flowers on grave (grass area) (Nov. 15<sup>th</sup> – Mar. 1<sup>st</sup>)
- ✓ Official medallions and flag holders within 2 in. of monument foundation
- ✓ Headstone saddles
- ✓ Approved **shepherd's hook** (*see below*)

## SHEPHERD'S HOOK GUIDELINES:

- ✓ Dual-prong base mounted in dirt
- ✓ Placed directly adjacent to [touching] the monument foundation, with hook hanging over foundation
- ✓ Hooks shall be no more than four (4) feet in height from ground level
- ✓ Only one (1) hook per grave space

# Prohibited Items

The following items are prohibited in Elmwood Cemetery:

- ❖ Glass objects of any type
- ❖ Cereal malt beverage or alcoholic beverage containers
- ❖ Obscene items or words
- ❖ Weapons or ammunition of any type used as decorations
- ❖ Fireworks
- ❖ Illegal substances or paraphernalia
- ❖ Advertising of any type
- ❖ Shepherd's hooks that do not comply with cemetery regulations
- ❖ Structural objects and landscaping materials (i.e. stones, rock, bricks, coping, fences, etc.) **except** certain grandfathered objects in old section.
- ❖ All items placed in the grass except fresh cut flowers, artificial flowers (Nov. 15<sup>th</sup> – Mar. 1<sup>st</sup>), and items placed on temporary markers.
- ❖ Wooden markers of any kind
- ❖ Benches (except as headstones)
- ❖ Tree and shrub plantings
- ❖ Above-ground Vaults

## TERRAZOS AND FULL-SPACE GRAVE MARKERS



Monuments known as terrazos or full-space grave markers are **prohibited** from being placed in the cemetery **except** within lots where such markers already exist. (*Contact Sexton to verify if your location is permissible*)