



**AGENDA**  
CITY OF AUGUSTA  
Council Meeting  
December 4, 2017  
7:00 P.M.

*“Augusta – Where the metro’s edge meets the prairie’s serenity offering the perfect blend of opportunity and proximity for living, commerce and culture.”*

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. PRAYER**

Pastor Neal Whitlow, Community Crossroads Church

**D. MINUTES**

**1. NOVEMBER 20, 2017 CITY COUNCIL MEETING MINUTES**

Approval of minutes for November 20, 2017 City Council meeting.

**a) Council Motion/Vote**

**E. APPROPRIATION ORDINANCE**

**1. ORDINANCE(S)**

Consider approval of Appropriation Ordinance #11B dated 11-29-17.

**a) Council Motion/Vote**

**F. VISITORS**

- 1. Call for Other Visitors.** *(Visitors may be recognized at this time to address the Governing Body regarding items not specifically listed on the Agenda – 5 minute limit).*

## **H. BUSINESS**

### **1. BID AWARD FOR THE SALE OF THE CITY OF AUGUSTA'S STATE HISTORICAL TAX CREDITS GENERATED BY THE FRISCO DEPOT PROJECT**

Consider approval of the high bid from Commerce Bank, St. Louis, MO for \$0.905 per dollar (\$46,782.165) for the purchase of the City of Augusta's state historical tax credits from the Frisco Depot restoration project.

- a) Staff Report
- b) **Council Motion/Vote**

### **2. APPOINTMENT OF AD HOC COMMITTEE TO REVIEW SPECIAL ALCOHOL GRANT APPLICATIONS**

Appoint three (3) Councilmembers to serve on an ad hoc committee to review Special Alcohol Grant submissions for the 2018 Budget year.

- a) Staff Report
- b) **Council Motion/Vote**

### **3. PRESENTATION REGARDING NEW GIS AND COMMUNITY DEVELOPMENT SOFTWARE FOR THE CITY OF AUGUSTA**

Receive and file a presentation from city staff regarding new geographic information systems (GIS) utility mapping software and MyGov Community Development Software.

- a) Staff Presentation
- b) **Council Motion to Receive and File Presentation**

### **4. DISCUSSION OF PROPOSED BUDGET AMENDMENTS**

Discuss proposed 2017 budget amendments to be considered during the public hearing on Monday, December 18, 2017.

- a) Staff Report

### **5. BID AWARD FOR THE SANITARY SEWER BASIN A REHABILITATION PROJECT; AUTHORIZE CITY MANAGER TO SUBMIT DOCUMENTATION TO THE STATE OF KANSAS AMENDING THE CITY'S REVOLVING LOAN AMOUNT**

Consider approval of the amended engineer's estimate of \$1,596,800.00; Consider approval of the low base bid from SAK Construction, LLC in the amount of \$1,561,637.80 for the sanitary sewer rehabilitation project in sewer basin A, contingent upon approval by the Kansas Department of Health and Environment and the CDBG review committee; Consider authorizing staff to apply for additional funding in the amount of \$386,800.00 through the State

Revolving Loan Program and request a loan amendment from the Kansas Department of Health and Environment.

- a) Staff Report
- b) Council Motion/Vote**

**I. MATTERS FROM/FOR COUNCIL**

- 1. **City Manager:** Reminder of utility rate work session scheduled for December 11, 2017 at 6:00 p.m.
- 2. **Mayor Childers:** Consider scheduling a work session for January 8, 2017 at 6:00 p.m. for a progress update on the Pride & Progress Initiative and status of remaining projects.
- 3. **Call for Other Matters.** *(Council members may be recognized at this time to address the Governing Body regarding items not specifically listed on the Agenda)*

**J. INFORMATIONAL MEMORANDUM**

**K. EXECUTIVE SESSION**

- 1. Staff is recommending that the Council go into executive session for personnel matters of non-elected personnel.

**L. ADJOURNMENT**

CITY COUNCIL  
NOVEMBER 20, 2017  
7:00 P.M.

The Council of the City of Augusta, Kansas met in regular session on November 20, 2017, with Mayor Matt C. Childers presiding. Council present were Jason Lowery, Cale Magruder, Jamie Crum, Mike Rawlings, Tom Leffler, Ron Reavis and Justin Londagin. Councilman Belt was absent. Also present: City Manager Josh Shaw, Assistant City Manager Cody Sims and City Clerk Erica Jones. Visitors present were: Belinda Larsen, John Black, Connie Thurman, Eric Birk, Chuck May and Michael Schneider.

**Pledge of Allegiance**

**Prayer:** Pastor Cale Magruder gave the invocation.

**Minutes:** Leffler made a motion to approve the minutes from the November 6, 2017 City Council meeting. Crum seconded the motion. Motion carried without opposition.

**Ordinance 11A:** Leffler made a motion to approve Ordinance #11A dated 11/15/2017. Crum seconded the motion. Motion carried without opposition.

**Visitors:**

Michael Snyder, 502 W Broadway, was present to inquire about the breed ban specifically related to Rottweilers. Lowery stated Snyder has been very respectful in his conversations and asked if the Safety Department had a comment on the Rottweiler breed. Rawlings asked if the minutes from the original meeting could be reviewed to see why that breed was included in the ban. Shaw stated he would check with the Safety Department and review the minutes and report back to the Council what he is able to find out.

**Business:**

Presentation from City Engineer Regarding 2017 Street Sales Tax Projects and City Lake Road; Discussion of North Ohio Street: Council received and filed a presentation from the city engineer and city staff regarding the 2017 street sales tax projects, city lake road, and north Ohio Street. Council gave consensus to have staff work with the city engineer to draft a contract for the study of Ohio Street from Belmont to the north city limits.

**Schedule Public Hearing to Take Input and Consider Amendments to the 2017 Budget:** Lowery made a motion to schedule a public hearing for 7:00 p.m. on Monday, December 18, 2017 to consider amendments to the 2017 Budget. Londagin seconded the motion. Motion carried without opposition.

**Matters From/For Council and Informational Memorandum:**

Londagin made a motion to schedule a work session for 6:00 p.m. on Monday, December 11, 2017 to discuss utility rates and abatements for the 2018 calendar year. Leffler seconded the motion. Motion carried without opposition.

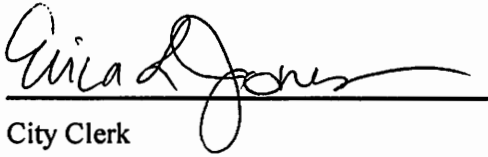
**Londagin:** Londagin stated he was contacted by citizens asking if the Safety Department could have more of a presence around school zones, specifically around Ewalt Elementary.

Executive Session:

At 8:09 p.m. Lowery made a motion to recess into executive session for 60 minutes to discuss an individual's employee's performance to conduct the City Manager's annual evaluation pursuant to the non-elected personnel matters exception, K.S.A. 75-4319(b)(1). Lowery asked that City Manager Josh Shaw, Will Strickler, and Mary Jean Bogner Wray join the Council in executive session. The governing body will reconvene in the Council Chambers at 9:09 p.m. Magruder seconded the motion. Motion carried without opposition.

At 9:09 p.m., Lowery made a motion to exit executive session where no action was taken. Magruder seconded the motion. Motion carried without opposition.

Adjourn: At 9:09 p.m., Londagin made a motion to adjourn. Rawlings seconded the motion. Motion carried without opposition.

  
City Clerk

## City of Augusta

## A/P Warrant Register

ORDINANCE #11B (11/29/2017)

For checks after: 11/16/2017

PO Number	Vendor Nu	Claimant Name	PO Description	Warrant Nt	Warrant Amt	Fund	Fund Amt
0000165525	2783	POSTALOCITY.COM	PROF SERV-WTR ADMIN, ELEC ADMI	66350	\$ 5,000.00	30-5100 40-6100	\$ 2,500.00 \$ 2,500.00
0000165583	3382	ABSOLUTE NATURAL STONES, INC	OTHER COMM-SP PARKS	66351	\$ 290.00	06-3300	\$ 290.00
0000165532	1228	AIRGAS USA, LLC	PERS SUPP-WW	66352	\$ 488.69	50-7000	\$ 488.69
0000165592	0334	AMERICAN FAMILY	DEDUCTION-P/R 11/29/17	66353	\$ 1,876.68	37-0000	\$ 1,876.68
0000165531	1535	AMERIPRIDE SERVICES INC	BLDG & GRND SUPP-SPCC	66354	\$ 113.54	15-4100	\$ 113.54
0000165533	1290	AQUA TECH ENGINEERING CONSULTANTS	STRUCTURES & IMPROV-WW RES	66355	\$ 3,405.00	47-4940	\$ 3,405.00
0000165544	1632	AT&T	MONTHLY SERV	66356	\$ 1,364.85	01-1300 70-7100	\$ 1,307.96 \$ 56.89
0000165563	0866	AT&T MOBILITY	MONTHLY SERVICE	66357	\$ 523.41	01-1200 01-1300 01-1400 01-1600 30-5300 40-6200 40-6300 50-7000 70-7100	\$ 52.21 \$ 219.76 \$ 31.43 \$ 31.43 \$ 31.43 \$ 31.43 \$ 31.43 \$ 62.86 \$ 31.43
0000165585	0773	AUGUSTA RENTAL	BLDG & GRNDS MAINT, CONST MAT	66358	\$ 749.51	01-1600 15-4100 30-5300	\$ 433.33 \$ 36.18 \$ 280.00
0000165584	0024	AUGUSTA SAW & MOWER	TOOLS, EQUIP SUPP-PARKS,STR	66359	\$ 957.69	01-1400 01-1500 01-1600 01-1900 40-6300	\$ 15.95 \$ 45.94 \$ 839.00 \$ 5.95 \$ 50.85
0000165587	0513	AUSTIN HOSE	EQUIP SUPP-SPCC	66360	\$ 13.92	15-4100	\$ 13.92
0000165586	0829	BIG TOOL STORE	TOOLS-SANIT, STR	66361	\$ 62.93	01-1400 20-4500	\$ 39.20 \$ 23.73
0000165566	2227	BOB BERGKAMP CONSTRUCTION CO	BLDG & GRNDS MAINT-ELEC PROD	66362	\$ 422.64	40-6200 40-6300	\$ 188.57 \$ 234.07
0000165555	0036	BU RURAL ELEC COOP ASS'N, INC	MONTHLY SERVICE	66363	\$ 393.35	01-1600 30-5300	\$ 347.33 \$ 46.02
0000165576	0015	BUTLER CO TIMES-GAZETTE	PRINTING & ADV-COMM DEV, ADMIN	66364	\$ 335.05	01-1000 01-1200	\$ 247.50 \$ 87.55
0000165578	0457	CALIFORNIA CONTRACTORS SUPPLIE	PERS SUPP, TOOLS-STR	66365	\$ 751.06	01-1400	\$ 751.06
0000165596	3383	CALVIN DEAN HOMOLKA II	DEDUCTION-P/R 11/29/17	66366	\$ 277.12	37-0000	\$ 277.12
0000165561	2489	CDW GOVERNMENT	OFFICE SUPP-ELEC ADMIN	66367	\$ 118.19	40-6100	\$ 118.19
0000165594	0029	CITY - INSURANCE ACCOUNT	DEDUCTION-P/R 11/29/17	66368	\$ 2,018.59	37-0000	\$ 2,018.59

0000165556	2677	CODY SIMS	EDUCATION-COMM DEVELOPMENT	66369	\$	50.17	01-1200	\$	50.17
0000165579	9323	DAVIS, MANLEY & LANE, LLC	PROF SERV-COURT	66370	\$	200.00	01-1350	\$	200.00
0000165559	3169	DE LAGE LANDEN	EQUIP LEASING-ADMIN, CC	66371	\$	352.55	01-1000 01-1100	\$	176.28 176.27
0000165557	3189	DIGITAL OFFICE SYSTEMS	EQUIP LEASING-ADMIN	66372	\$	173.12	01-1000	\$	173.12
0000165552	3381	DUANE P BILLINGER/FIRST RESPONDER KS	EQUIP SUPP-SAFETY	66373	\$	228.00	01-1300	\$	228.00
0000165567	2495	ELLIOTT EQUIPMENT CO	VEH SUPP-SANITATION	66374	\$	242.34	20-4500	\$	242.34
0000165589	0168	EMPRISE BANK	FWTH-P/R 11/29/17	66375	\$	39,912.01	37-0000	\$	39,912.01
0000165534	3159	FORCE AMERICA	TOOLS-STR	66376	\$	42.95	01-1400	\$	42.95
0000165553	1903	FORT BEND SERVICES, INC	CHEMICALS-WTR PROD	66377	\$	6,840.00	30-5200	\$	6,840.00
0000165573	0418	GALLS, LLC	EQUIP MAINT-SAFETY	66378	\$	254.54	01-1300	\$	254.54
0000165524	2640	GILLILAND & HAYES LLC	PROF SERV-COURT	66379	\$	465.00	01-1350	\$	465.00
0000165568	0084	GRAINGER	EQUIP MAINT-WTR PROD	66380	\$	140.04	30-5200	\$	140.04
0000165548	2826	HALO BRANDED SOLUTIONS, INC	PERS SUPP-SANIT, WTR DIST	66381	\$	399.45	20-4500 30-5300	\$	197.30 202.15
0000165577	3325	HARRIS' DREAM CLEAN, LLC	PROF SERV-ADMIN	66382	\$	909.35	01-1000	\$	909.35
0000165601	0302	HAWKS INTER-STATE	BLDG&GRNDS MAINT-ADMIN, ELEC P	66383	\$	168.52	01-1000 40-6200	\$	96.76 71.76
0000165593	0711	ICMA RETIREMENT TRUST-457	DEDUCTION-P/R 11/29/17	66384	\$	761.66	37-0000	\$	761.66
0000165536	3234	IN THE BAG INC	UNIFORM CLEANING-SAFETY	66385	\$	97.09	01-1300	\$	97.09
0000165535	0907	INTERSTATE ALL BATTERY CENTER	EQUIP SUPP-SAFETY	66386	\$	170.10	01-1300	\$	170.10
0000165537	0957	INTERSTATE BATTERY SYSTEMS	TIRES & BATTERIES-WW	66387	\$	298.85	50-7000	\$	298.85
0000165582	0789	ISG TECHNOLOGY, LLC	COMP PROG-SAFETY	66388	\$	205.00	01-1300	\$	205.00
0000165575	3073	JOSHUA D SHAW	EDUCATION-ELEC ADMIN	66389	\$	139.32	40-6100	\$	139.32
0000165590	0303	K P E R S	KPERS-P/R 11/29/17	66390	\$	30,529.15	37-0000	\$	30,529.15
0000165541	1346	KANSAS FIRE EQUIPMENT CO.	PROF SERV-WW	66391	\$	7.50	50-7000	\$	7.50
0000165595	0813	KANSAS PAYMENT CENTER	DEDUCTION-P/R 11/29/17	66392	\$	696.95	37-0000	\$	696.95
0000165539	0612	KATHY CAGLE	PERS SUPP-STR, SPCC	66393	\$	12.00	01-1400 15-4100	\$	6.00 6.00
0000165603	1784	KDHE-BUREAU OF WATER	SUBSCRIPTION & MEMBERSHIP-WW	66394	\$	370.00	50-7000	\$	370.00
0000165547	2235	KIMBALL MIDWEST	EQUIP MAINT-SPCC	66395	\$	203.76	15-4100	\$	203.76
0000165528	1586	KMGA GAS SUPPLY OPERATING FUND	NATURAL GAS-ELEC PROD, WW	66396	\$	467.13	40-6200 50-7000	\$	415.68 51.45
0000165526	0062	KS DEPARTMENT OF REVENUE	OCTOBER SALES TAX	66397	\$	30,943.32	20-4500 40-6100 53-8500 70-7100	\$	5.83 395.35 29,061.23 1,480.91

0000165527	0297		OCT USE TAX	66398	\$	308.66	40-6100	\$	308.66
0000165591	0106	KS DEPT OF REVENUE	ST WTH-P/R 11/29/17	66399	\$	5,480.47	37-0000	\$	5,480.47
0000165572	2804	LEASE FINANCE PARTNERS	EQUIP LEASING-SAFETY	66400	\$	300.27	01-1300	\$	300.27
0000165597	2548	LEGALSHIELD	DEDUCTION-P/R 11/29/17	66401	\$	44.60	37-0000	\$	44.60
0000165549	3375	MAGID GLOVE & SAFETY MFG CO LLC	PERS SUPP-STR	66402	\$	384.15	01-1400	\$	384.15
0000165538	0142	MCCUNE HEATING & COOLING, INC	BLDG& GRNDS MAINT-SPCC	66403	\$	75.00	15-4100	\$	75.00
0000165562	2811	MERITAIN HEALTH INC	HEALTH INSURANCE	66404	\$	57,289.27	39-3950	\$	57,289.27
0000165546	0428	MID KANSAS MARINE	VEH MAINT-SFL	66405	\$	27.52	01-1600	\$	27.52
0000165545	0148	MID-STATES ENERGY WORKS	EQUIP MAINT-ELEC PROD	66406	\$	4,512.97	40-6200	\$	4,512.97
0000165570	2789	PEC	PROF SERV-COMP PLAN	66407	\$	10,500.00	58-5810	\$	10,500.00
0000165558	0292	PITNEY BOWES PURCHASE POWER	POSTAGE-ELEC ADMIN, WTR ADMIN	66408	\$	1,000.00	30-5100 40-6100	\$	500.00 500.00
0000165522	1867	PIXIUS COMMUNICATIONS, LLC	MONTHLY SERV	66409	\$	139.00	01-1600	\$	139.00
0000165588	1985	PROPANE CENTRAL, LLC	NATURAL GAS-A/P	66410	\$	1,218.47	70-7100	\$	1,218.47
0000165564	0850	QUILL CORPORATION	OFFICE SUPP-A/P, STR, PARKS,CC	66411	\$	250.15	01-1100 01-1200 01-1400 01-1500 01-1700 01-1900 20-4500 30-5100 30-5200 30-5300 40-6100 40-6200 50-7000 70-7100	\$	13.42 20.13 13.42 6.71 6.71 6.71 20.13 15.34 20.13 20.13 20.13 33.35 33.71 20.13 20.13
0000165565	2785	SCHWAB EATON, PA	ENGINEER FEES	66412	\$	105,628.00	01-1200 06-3300 15-4100 49-4950 50-7000 56-5610 76-7650 80-8050	\$	696.00 1,298.00 318.50 38,200.00 165.00 418.00 907.50 63,625.00
0000165550	2635	SECURITY 1ST TITLE LLC	PROF SERV-COMM DEVELOPMENT	66413	\$	165.00	01-1200	\$	165.00
0000165560	2731	SHRED-IT USA LLC	OTHER SERV-SAFETY, ELEC ADMIN	66414	\$	81.24	01-1300 30-5100 40-6100	\$	40.62 20.31 20.31
0000165574	1192	SIRCHIE FINGER PRINT LABORATORIES	EQUIP SUPP-SAFETY	66415	\$	83.17	01-1300	\$	83.17
0000165542	3380	SMITH BROS EXCAVATING	PROF SERV-ELEC DIST	66416	\$	400.00	40-6200	\$	400.00
0000165554	0657	SOUTHWIND OIL CORP	GASOLINE, DIESEL FUEL	66417	\$	5,122.47	01-1200 01-1400 01-1500 01-1900 15-4100	\$	54.35 374.08 136.94 128.81 374.08



							20-4500	\$	2,871.79
							30-5100	\$	67.04
							30-5200	\$	151.16
							30-5300	\$	426.30
							40-6100	\$	67.02
							50-7000	\$	470.90
0000165551	0195	STANION WHOLESALE ELEC CO	ELEC REPAIR SUPP-ELEC DIST	66418	\$	47.16	40-6300	\$	47.16
0000165569	1909	TEAM ELECTRIC SUPPLY, INC	BUILDING & GRNDS MAINT-WTR PRO	66419	\$	169.85	30-5200	\$	169.85
0000165598	2180	U.S. BANK EQUIPMENT FINANCE	OTHER SERV-COMM DEVELOPMENT	66420	\$	183.16	01-1200	\$	183.16
0000165581	0699	USA BLUE BOOK	CHEMICALS-WTR PROD	66421	\$	2,202.75	30-5200	\$	2,202.75
0000165602	1127	VERIZON WIRELESS	MONTHLY SERV	66422	\$	320.08	01-1300	\$	320.08
0000165599	3243	VOGTS-PARGA CONSTRUCTION, LLC	BLDG&GRNDS MAINT-A/P	66423	\$	78,685.00	70-7100	\$	78,685.00
0000165543	0224	WALMART COMMUNITY/GECRB	VEH MAINT, BLDG&GRND SUPP	66424	\$	71.43	01-1000	\$	3.88
							01-1300	\$	19.76
							20-4500	\$	15.88
							30-5200	\$	20.13
							40-6100	\$	11.78
0000165580	0116	WESTAR ENERGY	MONTHLY SERV	66425	\$	1,318.34	30-5200	\$	1,318.34
0000165523	2153	WEX	GASOLINE-SAFETY	66426	\$	2,641.57	01-1300	\$	2,641.57
0000165529	3011	WILHITE TRUCK SALES & PARTS, INC	VEH SUPP-SPCC	66427	\$	725.00	15-4100	\$	725.00
0000165530	0144	WILLIAM MORRIS ASSOCIATES	PROF SERV-DEPOT PJ	66428	\$	281.00	68-6880	\$	281.00
0000165600	3371	WILLIAMS SERVICE INC	EQUIP SUPP-SPCC	66429	\$	105.67	15-4100	\$	105.67
							TOTAL	\$	414,203.51

A/P WARRENT REGISTER SUMMARY BY FUND & DEPT  
 For checks after: 11/16/2017

ORA 11B (11/29/17)

Fund	Dept	Description	Dept-Amt	Fund Total
01	0000	REVENUE		
01	1000	ADMINISTRATION	\$1,606.89	
01	1100	CITY CLERK	\$189.69	
01	1200	INSP	\$1,308.57	
01	1300	SAFETY	\$5,887.92	
01	1350	COURT	\$665.00	
01	1400	STREET	\$1,658.24	
01	1500	PARKS	\$189.59	
01	1600	SANTA FE LAKE	\$1,817.61	
01	1700	SWIMMING POOL	\$6.71	
01	1800	ANIMAL CONTROL		
01	1900	CEMETERY	\$141.47	
01	2100	VOLUNTEER FIRE		\$13,471.69
02	2900	LIBRARY		
04	3100	SPECIAL ALCOHOL FUND		
05	3200	GUEST TAX		
06	3300	SPECIAL PARKS	\$1,588.00	\$1,588.00
08	3500	LIBR EMPL BENEFIT		
09	3600	EMPLOYEE BENEFIT		
11	3800	CEMETERY ENDOWMENT		
12	3900	STREET SALES TAX		
15	4100	SPECIAL CITY/COUNTY	\$1,971.65	\$1,971.65
16	4200	CAPITAL IMPROVEMENTS		
17	0000	REVENUE		
17	4390	E-COMM/API LOANS		
18	4400	EMPLOYEE INSURANCE		
20	4500	REFUSE	\$3,377.00	\$3,377.00
23	5000	SANITATION BOND/INT		
24	2440	EMERG COMM (2012)		
27	2750	ECONOMIC DEVELOPMENT		
30	5100	WATER ADMINISTRATION	\$3,102.69	
30	5200	WATER PRODUCTION	\$10,862.40	
30	5300	WATER DISTRIBUTION	\$1,006.03	\$14,971.12
33	5500	WTR BONDS P & I		
37	0000	REVENUE	\$81,597.23	\$81,597.23
39	3950	EMP HEALTH INSURANCE	\$57,289.27	\$57,289.27
40	0000	REVENUE		
40	6100	ELECTRIC ADMINISTRAT	\$4,093.98	
40	6200	ELECTRIC PRODUCTION	\$5,654.12	
40	6300	ELECTRIC DISTRIBUTIO	\$363.51	

A/P WARRENT REGISTER SUMMARY BY FUND & DEPT  
For checks after: 11/16/2017

Fund	Dept	Description	Dept-Amt	Fund Total
				\$10,111.61
41	6800	ELEC RESERVE		
45	4380	2002 ELECTRIC P&I		
47	4940	WASTEWTR RESERVE	\$3,405.00	\$3,405.00
48	4850	SEWER CBBG PROJECT		
49	4950	WASTEWATER TREATMENT	\$38,200.00	\$38,200.00
50	7000	WASTEWATER	\$1,935.38	
50	7050	WASTEWTR COLLECTION		\$1,935.38
52	6400	CORP LEVEE		
53	8500	SALES TAX	\$29,061.23	\$29,061.23
56	5610	2016 PRIDE&PROGRESS	\$418.00	\$418.00
58	5810	COMPREHENSIVE PLAN	\$10,500.00	\$10,500.00
59	5910	GIS MAPPING		
60	7500	BOND & INTEREST		
66	6670	LIONS CLUB PROJECT		
68	6880	DEPOT PROJECT	\$281.00	\$281.00
70	7100	AUGUSTA AIRPORT	\$81,492.83	\$81,492.83
71	0000	REVENUE		
73	7350	PUBLIC WORKS BLD PJ		
76	7650	KLINK 2014 / 2015	\$907.50	\$907.50
80	8050	SOUTH OHIO STREET	\$63,625.00	\$63,625.00
81	8110	MARSH/DOG DONATION		
84	8400	FAA LAND ACQUISITION		
			Total:	\$414,203.51



**CITY OF AUGUSTA  
CITY COUNCIL AGENDA REPORT**

Meeting Date: December 4, 2017  
 Department: Administration  
 Submitted By: Josh Shaw, City Manager  
 Prepared By: Josh Shaw, City Manager  
 Agenda Title: **Bid Award for the Sale of the City of Augusta’s State Historical Tax Credits Generated by the Frisco Depot Project**

**RECOMMENDED ACTION:**

Consider approval of the high bid from Commerce Bank, St. Louis, MO for \$0.905 per dollar (\$46,782.17) for the purchase of the City of Augusta’s state historical tax credits from the Frisco Depot restoration project.

**BACKGROUND:**

On August 24, 2017 the City Council approved a proposal from Bill Morris to assist with completion of Part III of the Kansas Rehabilitation Tax Credit Application. The finished application was submitted to the State of Kansas in September 2017. Last month, the City received the attached letter from the Kansas Historical Society indicating that our application was successful. The total qualifying expenses allowed for credit was calculated at \$206,772. Pursuant to the program requirements for Kansas State Rehabilitation Tax Credits, the city qualifies for a 25% tax credit for all eligible expenditures. As a tax-exempt entity, the City is permitted to transfer or sell these credits to the highest bidder. Staff directed Bill Morris to proceed with soliciting bids for the tax credits. Three bids were obtained. The high bidder, Commerce Bank of St. Louis, MO offered to purchase the tax credits from the City for \$0.905 on the dollar. This equates to a purchase price of \$46,782.17, which will be transferred to the City after approval of high bid. In exchange, the City will provide the buyer with a copy of the tax certificate so they may claim the tax credits. Bill Morris will be available at the meeting to answer any questions the Council may have regarding this transaction.

**FISCAL IMPACT:**

\$46,782.17 will be credited to the Pride and Progress Project Fund 56 after the sale has been fully executed.

**City Manager Approval Date:** 11/30/2017  
**City Attorney Approval Date:**  
**Attachments** (*list in packet assembly order*):

1. Bid Tabulation
2. Letter of Approval and Tax Credit Certificate

PROJECT: AUGUSTA FRISCO DEPOT - SALE OF TAX CREDITS  
THE STATE AWARDED THE CITY \$51,693.00 IN CREDITS

DATE: 12-11-09

TIME: 2:00 P.M. CST

BIDDER	BID	REMARKS
FALLBROOK COMPANIES CALABASAS, CA.	88.0 CENTS ON THE DOLLAR	
FIRST NATIONAL BANK LOUISBURG, KS	88.9 CENTS ON THE DOLLAR	
COMMERCE BANK ST. LOUIS, MO	90.5 CENTS ON THE DOLLAR	

Bid Tabulation Form

William Morris Associates  
Architects

Our recommendation is to select Commerce Bank's bid

6425 SW 6th Avenue  
Topeka, KS 66615



phone: 785-272-8681  
fax: 785-272-8682  
Kshs.culturalresources@ks.gov

Kansas Historical Society

Sam Brownback, Governor  
Jennie Chin, Executive Director

City of Augusta KS  
113 E 6th Street  
Augusta, KS 67010

RE: Rehabilitation Completion Certification for the rehabilitation of Augusta Frisco Depot in Augusta, KS (Project 1247)

Dear: City of Augusta KS

Please find enclosed a tax credit certificate, issued by the Kansas State Historical Society, acknowledging completion of a qualified rehabilitation project on a qualified historic structure. All completed work submitted for this project appears to meet the Secretary of the Interior's *Standards for Rehabilitation* and has followed the scope of work set out in the Description of Rehabilitation approved by this office. This certificate verifies that this work was completed in tax year 2016 and, therefore, the property owner(s) is/are eligible to receive a state income tax credit equal to 25% of qualifying expenses.

**As the entity holding ownership of this property is a not-for-profit entity that does not have a state income tax liability, the tax credits presented here may be transferred or sold to other taxpayers. Please contact me with any questions or if you need any assistance.**

A copy of this certificate will be provided to the KDOR. Taxpayers may claim their credits by submitting a K-35 with their Kansas state tax return. The taxpayer(s) claiming the credits are required to keep this certificate and the enclosed KDOR letter on file with their tax records.

Please contact me at 785-272-8681 or Kshs.culturalresources@ks.gov with any questions or concerns.

Sincerely,

State Historic Preservation Office  
Cultural Resources Division

6425 SW 6<sup>th</sup> Ave  
Topeka, KS 66615



Phone: 785-272-8681  
FAX: 785-272-8682  
www.kshs.org

Jennie Chinn, Director

Kansas Historical Society

Sam Brownback, Governor

October 16, 2017			
Kansas State Historical Society	RE:	Project Number:	1247
Cultural Resources Division		Property Name:	Augusta Frisco Depot
6425 SW 6 <sup>th</sup> Ave.		Property Address:	618 State Street
Topeka, KS 66615-1099			Augusta, KS 67010

Item #	Descriptions	Development Costs	Costs Not Allowed	Qualified Expenditures
<b>Schedule I Totals- Submitted</b>		\$810,079.28	\$591,385.66	\$205,527.92

<b>Items Increased/(Decreased)</b>		
	New site sidewalk	(\$1,668.00)
	Land survey	(\$2,400.00)
	Addition errors	(5,961.00)
	Total Subtracted	(\$11,922.00)

<b>Totals as Adjusted</b>	<b>\$206,771.62)</b>
<b>Credit Percentage Allowed</b>	<b>25%</b>
<b>Total Credit Available</b>	<b>\$51,693.00</b>

\*The sidewalk is outside the building footprint. Land surveys are not an eligible expense. Addition errors on submitted documents (\$585,424 was sum of ineligible).

If the property owner has any questions or objections regarding the above determination, please submit your information, in writing, within 60 days of the receipt of the certificate, to the Cultural Resources Division of the Kansas Historical Society c/o the State Tax Credit Program, 6425 SW 6<sup>th</sup> Ave, Topeka, KS 66615, 785-272-8681 ext.240



**TAX CREDIT CERTIFICATE**  
**KANSAS STATE REHABILITATION TAX CREDIT PROGRAM**

<b>APPROVED PROJECT</b> PROJECT NUMBER: 1247 Building Name: Augusta Frisco Depot Address: 618 State Street City: Augusta State: KS Zip: 67010	<b>OWNER OF PROPERTY</b> NAME: City of Augusta KS  EIN: 48-6035719
<b>PROJECT START DATE:</b>  February 01, 2016	<b>DATE PROJECT PLACED IN SERVICE (COMPLETION DATE):</b>  December 16, 2016
<b>TOTAL QUALIFYING EXPENSES ALLOWED FOR CREDIT:</b>  \$206,772.00	<b>TOTAL STATE REHABILITATION TAX CREDIT REMAINING FOR THIS PROJECT:</b>  \$51,693.00
<b>TAX CREDIT CERTIFICATE NUMBER:</b> SH0689179776	

This certificate acknowledges completion of a qualified rehabilitation project on a qualified historic structure pursuant to K.S.A. 2001 Supp. 79-32,211, as amended, and regulations set forth by the Kansas State Historical Society.

Kansas State Rehabilitation Tax Credits may be used to offset income, privilege, or premium tax liability for the year in which the qualified rehabilitation plan was placed in service. Excess amounts may be carried over for deduction from such taxpayer's income, privilege, or premium tax liability in the next succeeding year or years until the total amount of the credit has been deducted from the tax liability, except that no such credit shall be carried over for deduction after the 10th taxable year succeeding the taxable year in which the qualified rehabilitation plan was placed in service.

A copy of this certificate will be provided to the Kansas Department of Revenue. You are required to keep this Tax Credit Certificate on file with your tax records. You may claim your credits by submitting Schedule K-35 with your income or privilege tax return. We encourage you to file your income tax return electronically. Electronic filing information can be found at [webtax.org](http://webtax.org). Please contact the Cultural Resources Division of the Kansas State Historical Society with any questions about this certificate or requests to transfer these tax credits.

Patrick Zollner, Deputy State Historic Preservation Officer  
Cultural Resources Division  
Kansas State Historical Society

Date Issued: October 16, 2017



DE

RECEIVED

OCT 04 2017

CULTURAL RESOURCES

# Kansas Rehabilitation Tax Credit Application

## Qualified Historic Structure Certification

### Part 3

STC Project Number:  
1247

Upon completion of the rehabilitation project, fill out and submit this form with photographs of the finished work, along with KDOR Schedules 1 and 2. All materials must be submitted to the Kansas State Historic Preservation Office. Type or print clearly. If there are additional property owners, please use the Additional Ownership form to submit that information. Please refer to the application instructions and photo policy for submission requirements.

Property Name: FRISCO DEPOT

Street: 618 STATE ST.

City: AUGUSTA County: BUTLER Zip Code: 67010

#### Completed Project Data:

Project Starting Date (mm/dd/yy): 2/1/16 Square footage before project: 3016

Project Completion Date (mm/dd/yy): 12/16/16 Square footage after project: 3016

Total Qualified Expenses: \$ 244,628.19 Total Non-qualifying expenses: \$ 588,555.61

#### Owner Information:

Legal Property Owner(s): CITY OF AUGUSTA KANSAS

Type of Ownership Entity (check one):

- Individual
- Corporation
- LLC/LP\*
- Bank
- Insurance
- Non-Profit
- Government
- School Dist.
- University
- Fiduciary
- Other

Owner's Tax ID Number: \_\_\_\_\_ SSN or FEIN (circle one) \_\_\_\_\_

Street Address: 113 EAST 6th ST. City: AUGUSTA State: KS. Zip: 67010

Daytime Phone: 316 775 4510 Email: \_\_\_\_\_

Signature of Owner: [Signature] Date: 9/28/17

\*All Pass-Through entities must fill out the Additional Ownership form providing ownership information for each shareholder within the entity.

#### State Office Use Only:

The State Historic Preservation Office has reviewed the Part 2 Application for the above-named property and determines that the rehabilitation:

- The completed rehabilitation meets the Secretary of the Interior's "Standards for Rehabilitation"
- The rehabilitation described does not meet the Secretary of the Interior's Standards for Rehabilitation.

Date:	#	SHPO/Deputy SHPO Signature:
	<u>10-13-17</u>	<u>[Signature]</u>



**CITY OF AUGUSTA  
CITY COUNCIL AGENDA REPORT**

Meeting Date: December 4, 2017  
 Department: Administration  
 Submitted By: Cody Sims, Assistant City Manager  
 Prepared By: Cody Sims, Assistant City Manager  
 Agenda Title: **Appointment of Ad Hoc Committee to Review Special Alcohol Grant Applications**

---

**RECOMMENDED ACTION:**

Appoint three (3) members of the Governing Body to the Selection Committee to review applications for the Special Alcohol Grant program.

**BACKGROUND:**

Pursuant to Kansas Statutes Annotated (K.S.A.) 79-41a04, one-third of the tax revenues collected from sales of alcoholic liquor within the city are deposited in a Special Alcohol Fund. According to statute, “Moneys in the special alcohol and drug programs fund shall be expended only for the purchase, establishment, maintenance or expansion of services or programs whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.”

Historically, members of the City’s Insurance Committee have reviewed special alcohol grant application requests and submitted recommendations for funding to the City Council. However, the City Council voted to eliminate the Insurance Committee and simply select three (3) members to serve on the Selection Committee. Selections need to take place in December so recommendations to the City Council can be made at the final Governing Body meeting of the year.

---

**Department Head Approval Date:** 11-28-17  
**City Manager Approval Date:**  
**City Attorney Approval Date:**  
**Attachments** (*list in packet assembly order*):



## CITY OF AUGUSTA CITY COUNCIL AGENDA REPORT

Meeting Date: December 4, 2017  
Department: Community Development  
Submitted By: Cody Sims, Assistant City Manager  
Prepared By: Cody Sims, Assistant City Manager  
Agenda Title: **Presentation Regarding New GIS and Community Development Software for the City of Augusta**

---

### **RECOMMENDED ACTION:**

Receive and file a presentation from city staff regarding new geographic information systems (GIS) utility mapping software and MyGov Community Development Software.

### **BACKGROUND:**

Over the past couple of years, the Governing Body has approved the implementation of new technology that will help city staff provide municipal services to the community in a more efficient manner. City staff will provide a brief presentation highlighting two recent technological upgrades – GIS utility mapping software and MyGov Community Development software – and share their benefits to the community.

---

**Department Head Approval Date:** 12-01-17

**City Manager Approval Date:**

**City Attorney Approval Date:**

**Attachments** (*list in packet assembly order*):



**CITY OF AUGUSTA  
CITY COUNCIL AGENDA REPORT**

Meeting Date: December 4, 2017  
Department: Administration  
Submitted By: Cody Sims, Assistant City Manager  
Prepared By: Cody Sims, Assistant City Manager  
Agenda Title: **Discussion of Proposed Budget Amendments**

---

**RECOMMENDED ACTION:**

No Action Required.

**BACKGROUND:**

Staff will provide the Governing Body with a copy of the notice to be published in the Butler County Times Gazette regarding the public hearing scheduled for Monday, December 18, 2017 at 7:00pm at Augusta City Hall for proposed budget amendments to the 2017 Budget.

---

**Department Head Approval Date:** 12-01-17  
**City Manager Approval Date:**  
**City Attorney Approval Date:**  
**Attachments** (*list in packet assembly order*):



**CITY OF AUGUSTA  
CITY COUNCIL AGENDA REPORT**

Meeting Date: December 4, 2017  
 Department: Administration  
 Submitted By: Josh Shaw, City Manager  
 Prepared By: Josh Shaw, City Manager  
 Agenda Title: **Bid Award for the Sanitary Sewer Basin A Rehabilitation Project;  
 Authorize City Manager to Submit Documentation to the State of  
 Kansas Amending the City's Revolving Loan Amount**

**RECOMMENDED ACTION:**

- b(i) Consider approval of the amended engineer's estimate of \$1,596,800.00.
- c(i) Consider approval of the low base bid from SAK Construction, LLC in the amount of \$1,561,637.80 for the sanitary sewer rehabilitation project in sewer basin A, contingent upon approval by the Kansas Department of Health and Environment and the CDBG review committee.
- d(i) Consider authorizing staff to apply for additional funding in the amount of \$386,800.00 through the State Revolving Loan Program and request a loan amendment from the Kansas Department of Health and Environment.

**BACKGROUND:**

On November 15, 2017, the city engineer opened bids for the sanitary sewer rehabilitation project for Basin A. The bid tabulation is attached. All of the bids exceeded the original engineer's estimate.

**ANALYSIS:**

The low base bid exceeded the engineer's estimate by \$351,637.80. In order to accept the bid, the City will need to make bid approval contingent on upon approval by the Kansas Department of Health and Environment and the CDBG review committee. The city will have to execute an amendment to our existing loan agreement with KDHE increasing the previously authorized loan amount. After speaking with our financial advisor, staff recommends that the loan amount be increased by \$386,800. This increase will cover the based bid and provide a 10% contingency for any change orders that may arise during the project. This increase will result in an annual loan payment of approximately \$72,800 compared to \$50,000.

The nice thing about the KDHE loan program is that we will be able to borrow at the existing interest rate on the loan agreement at 1.81%. If we do not use all of the additional funds the City would have two options. 1) Ask for a reduction of the loan or 2) since we are looking at amending the loan later for additional work in Basin C, apply the funding towards preliminary survey and engineering.

**FISCAL IMPACT:**

Fund 49 – Wastewater Treatment Plant

---

**City Manager Approval Date:** 11/30/2017

**City Attorney Approval Date:**

**Attachments** (*list in packet assembly order*):

1. Bid Tabulation with **original** Engineer's Estimate
2. Bid Tabulation with **amended** Engineer's Estimate
3. Original SRF Loan Amortization Schedule



City of Augusta - Sanitary Sewer Rehabilitation Basin 'A'  
 Bid Opening November 15, 2017 - 2:00 PM

Addendum #1  
 Bid Bond 5%  
 Contract Provisions

Nowak Construction Co., Inc.	Layne Inliner	Tri-Star Utilities, Inc.	Bennett, Inc.	SAK
Yes	Yes	Yes	Yes	Yes
Yes	Yes	Yes	Yes	Yes
Yes	Yes	Yes	Yes	Yes

**Measured Bid Items - Base Bid:**

Item No.	Est. Qty.	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	1,080	LF	Rehabilitate Sanitary Sewer (6")	\$22.00	\$23,760	\$29.00	\$31,320.00	\$30.00	\$32,400.00	\$36.45	\$39,366.00	\$30.75	\$33,210.00
2	33,642	LF	Rehabilitate Sanitary Sewer (8")	\$24.00	\$807,408	\$24.00	\$807,408.00	\$29.00	\$975,618.00	\$27.45	\$923,472.90	\$25.10	\$844,414.20
3	4,899	LF	Rehabilitate Sanitary Sewer (12")	\$28.00	\$137,172	\$34.00	\$166,566.00	\$39.00	\$191,061.00	\$38.80	\$190,081.20	\$35.40	\$173,424.60
4	10	LF	Point Repair (6")	\$109.00	\$1,090	\$566.00	\$5,660.00	\$570.00	\$5,700.00	\$400.00	\$4,000.00	\$600.00	\$6,000.00
5	193	LF	Point Repair (8")	\$123.00	\$23,739	\$551.00	\$106,343.00	\$590.00	\$113,870.00	\$400.00	\$77,200.00	\$500.00	\$96,500.00
6	11	LF	Point Repair (12")	\$140.00	\$1,540	\$1,850.00	\$20,350.00	\$2,400.00	\$26,400.00	\$450.00	\$4,950.00	\$1,800.00	\$19,800.00
7	37	EA	Manhole Rehabilitation (Includes New Ring & Lid)	\$2,224.00	\$82,288	\$3,350.00	\$123,950.00	\$4,250.00	\$157,250.00	\$2,350.00	\$86,950.00	\$2,850.00	\$105,450.00
8	32	EA	Manhole Adjustment (Existing Buried) (New Ring & Lid + up to 12" Collar)	\$1,000.00	\$32,000	\$2,000.00	\$64,000.00	\$4,250.00	\$136,000.00	\$1,500.00	\$48,000.00	\$2,200.00	\$70,400.00
9	1	EA	Manhole Adjustment (Existing Buried) (New Ring & Lid + Cone/Barrel Rebuild)	\$1,500.00	\$1,500	\$4,400.00	\$4,400.00	\$9,000.00	\$9,000.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00
10	396	LF	SS Pipe (New & Replacement) (8")	\$25.00	\$9,900	\$151.00	\$59,796.00	\$200.00	\$79,200.00	\$120.00	\$47,520.00	\$120.00	\$47,520.00
11	1	EA	Pipe Plug (8")	\$500.00	\$500	\$872.00	\$872.00	\$1,000.00	\$1,000.00	\$350.00	\$350.00	\$1,500.00	\$1,500.00
12	6	EA	Manhole (4' dia)	\$3,500.00	\$21,000	\$8,550.00	\$51,300.00	\$7,000.00	\$42,000.00	\$4,000.00	\$24,000.00	\$8,500.00	\$51,000.00
13	7	EA	Manhole (4' dia) (Shallow)	\$3,200.00	\$22,400	\$8,550.00	\$59,850.00	\$7,000.00	\$49,000.00	\$3,500.00	\$24,500.00	\$6,500.00	\$45,500.00
14	8	EA	Sewer Service Reconnection	\$1,900.00	\$15,200	\$1,350.00	\$10,800.00	\$1,000.00	\$8,000.00	\$1,200.00	\$9,600.00	\$2,000.00	\$16,000.00
15	1	EA	Remove and Replace Curb Inlet (Type 1A)	\$3,500.00	\$3,500	\$8,100.00	\$8,100.00	\$9,500.00	\$9,500.00	\$8,500.00	\$8,500.00	\$12,000.00	\$12,000.00
16	1	LS	Sanitary Sewer Inspection (TV-Preconstruction)	\$15,000.00	\$15,000	\$87,160.00	\$87,160.00	\$140,000.00	\$140,000.00	\$120,000.00	\$120,000.00	\$150,000.00	\$150,000.00
17	1	LS	Erosion Control	\$2,003.00	\$2,003	\$18,400.00	\$18,400.00	\$22,500.00	\$22,500.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00
18	1	LS	Site Clearing and Restoration	\$10,000.00	\$10,000	\$130,470.00	\$130,470.00	\$40,000.00	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
TOTAL OF BASE BID					\$1,210,000		\$1,756,745.00		\$2,038,499.00		\$1,624,490.10		\$1,691,718.80

**Measured Bid Items - Bid Alternates:**

BA 1	5,212	LF	Rehabilitate Sanitary Sewer (8") (PVC)	\$24.00	\$125,088	\$27.00	\$140,724.00	\$29.00	\$151,148.00	\$28.00	\$145,936.00	\$27.00	\$140,724.00
BA 2	15	EA	Manhole Rehabilitation -Asphalt Repair Patch (New Ring & Lid)	\$1,500.00	\$22,500	\$4,500.00	\$67,500.00	\$3,750.00	\$56,250.00	\$2,000.00	\$30,000.00	\$2,035.00	\$30,525.00
BA 3	599	EA	Sewer Service Boot (12" Length) (Interior seal between Main and Lateral)	\$1,600.00	\$958,400	\$1,466.00	\$878,134.00	\$1,760.00	\$1,054,240.00	\$1,560.00	\$934,440.00	\$1,500.00	\$898,500.00
BA 4	162	EA	Manhole Adjustment (New Ring & Lid + up to 12" Collar)	\$600.00	\$97,200	\$2,000.00	\$324,000.00	\$4,000.00	\$648,000.00	\$1,500.00	\$243,000.00	\$1,100.00	\$178,200.00
BA 5	1	EA	Manhole Adjustment (New Ring & Lid + Cone/Barrel Rebuild)	\$1,000.00	\$1,000	\$4,400.00	\$4,400.00	\$9,200.00	\$9,200.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00
TOTAL OF BID ALTERNATES					\$1,204,188		\$1,414,758.00		\$1,918,838.00		\$1,356,876.00		\$1,250,949.00

ORIGINAL



City of Augusta - Sanitary Sewer Rehabilitation Basin 'A'					Nowak Construction Co., Inc.		Layne Inliner		Tri-Star Utilities, Inc.		Bennett, Inc.		SAK	
Bid Opening November 15, 2017 - 2:00 PM														
Addendum #1					Yes		Yes		Yes		Yes		Yes	
Bid Bond 5%					Yes		Yes		Yes		Yes		Yes	
Contract Provisions					Yes		Yes		Yes		Yes		Yes	

**Measured Bid Items - Base Bid:**

Item No.	Est. Qty.	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	1,080	LF	Rehabilitate Sanitary Sewer (6")	\$22.00	\$23,760	\$29.00	\$31,320.00	\$30.00	\$32,400.00	\$36.45	\$39,366.00	\$30.75	\$33,210.00	\$26.50	\$28,620.00
2	33,642	LF	Rehabilitate Sanitary Sewer (8")	\$24.00	\$807,408	\$24.00	\$807,408.00	\$29.00	\$975,618.00	\$27.45	\$923,472.90	\$25.10	\$844,414.20	\$21.65	\$728,349.30
3	4,899	LF	Rehabilitate Sanitary Sewer (12")	\$28.00	\$137,172	\$34.00	\$166,566.00	\$39.00	\$191,061.00	\$38.80	\$190,081.20	\$35.40	\$173,424.60	\$30.50	\$149,419.50
4	10	LF	Point Repair (6")	\$400.00	\$4,000	\$566.00	\$5,660.00	\$570.00	\$5,700.00	\$400.00	\$4,000.00	\$600.00	\$6,000.00	\$445.00	\$4,450.00
5	193	LF	Point Repair (8")	\$500.00	\$96,500	\$551.00	\$106,343.00	\$590.00	\$113,870.00	\$400.00	\$77,200.00	\$500.00	\$96,500.00	\$462.00	\$89,166.00
6	11	LF	Point Repair (12")	\$1,500.00	\$16,500	\$1,850.00	\$20,350.00	\$2,400.00	\$26,400.00	\$450.00	\$4,950.00	\$1,800.00	\$19,800.00	\$1,785.00	\$19,635.00
7	37	EA	Manhole Rehabilitation (Includes New Ring & Lid)	\$5,000.00	\$185,000	\$3,350.00	\$123,950.00	\$4,250.00	\$157,250.00	\$2,350.00	\$86,950.00	\$2,850.00	\$105,450.00	\$4,535.00	\$167,795.00
8	32	EA	Manhole Adjustment (Existing Buried) (New Ring & Lid + up to 12" Collar)	\$3,000.00	\$96,000	\$2,000.00	\$64,000.00	\$4,250.00	\$136,000.00	\$1,500.00	\$48,000.00	\$2,200.00	\$70,400.00	\$3,150.00	\$100,800.00
9	1	EA	Manhole Adjustment (Existing Buried) (New Ring & Lid + Cone/Barrel Rebuild)	\$8,000.00	\$8,000	\$4,400.00	\$4,400.00	\$9,000.00	\$9,000.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$6,840.00	\$6,840.00
10	396	LF	SS Pipe (New & Replacement) (8")	\$100.00	\$39,600	\$151.00	\$59,796.00	\$200.00	\$79,200.00	\$120.00	\$47,520.00	\$120.00	\$47,520.00	\$152.00	\$60,192.00
11	1	EA	Pipe Plug (8")	\$500.00	\$500	\$872.00	\$872.00	\$1,000.00	\$1,000.00	\$350.00	\$350.00	\$1,500.00	\$1,500.00	\$736.00	\$736.00
12	6	EA	Manhole (4' dia)	\$3,500.00	\$21,000	\$8,550.00	\$51,300.00	\$7,000.00	\$42,000.00	\$4,000.00	\$24,000.00	\$8,500.00	\$51,000.00	\$5,260.00	\$31,560.00
13	7	EA	Manhole (4' dia) (Shallow)	\$3,200.00	\$22,400	\$8,550.00	\$59,850.00	\$7,000.00	\$49,000.00	\$3,500.00	\$24,500.00	\$6,500.00	\$45,500.00	\$5,260.00	\$36,820.00
14	8	EA	Sewer Service Reconnection	\$3,000.00	\$24,000	\$1,350.00	\$10,800.00	\$1,000.00	\$8,000.00	\$1,200.00	\$9,600.00	\$2,000.00	\$16,000.00	\$736.00	\$5,888.00
15	1	EA	Remove and Replace Curb Inlet (Type 1A)	\$3,500.00	\$3,500	\$8,100.00	\$8,100.00	\$9,500.00	\$9,500.00	\$8,500.00	\$8,500.00	\$12,000.00	\$12,000.00	\$7,367.00	\$7,367.00
16	1	LS	Sanitary Sewer Inspection (TV-Preconstruction)	\$80,000.00	\$80,000	\$87,160.00	\$87,160.00	\$140,000.00	\$140,000.00	\$120,000.00	\$120,000.00	\$150,000.00	\$150,000.00	\$72,000.00	\$72,000.00
17	1	LS	Erosion Control	\$10,000.00	\$10,000	\$18,400.00	\$18,400.00	\$22,500.00	\$22,500.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$17,500.00	\$17,500.00
18	1	LS	Site Clearing and Restoration	\$21,460.00	\$21,460	\$130,470.00	\$130,470.00	\$40,000.00	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$34,500.00	\$34,500.00
TOTAL OF BASE BID					\$1,596,800		\$1,756,745.00		\$2,038,499.00		\$1,624,490.10		\$1,691,718.80		\$1,561,637.80

**Measured Bid Items - Bid Alternates:**

BA 1	5,212	LF	Rehabilitate Sanitary Sewer (8") (PVC)	\$24.00	\$125,088	\$27.00	\$140,724.00	\$29.00	\$151,148.00	\$28.00	\$145,936.00	\$27.00	\$140,724.00	\$24.75	\$128,997.00
BA 2	15	EA	Manhole Rehabilitation -Asphalt Repair Patch (New Ring & Lid)	\$1,500.00	\$22,500	\$4,500.00	\$67,500.00	\$3,750.00	\$56,250.00	\$2,000.00	\$30,000.00	\$2,035.00	\$30,525.00	\$4,375.00	\$65,625.00
BA 3	599	EA	Sewer Service Boot (12" Length) (Interior seal between Main and Lateral)	\$1,600.00	\$958,400	\$1,466.00	\$878,134.00	\$1,760.00	\$1,054,240.00	\$1,560.00	\$934,440.00	\$1,500.00	\$898,500.00	\$1,530.00	\$916,470.00
BA 4	162	EA	Manhole Adjustment (New Ring & Lid + up to 12" Collar)	\$600.00	\$97,200	\$2,000.00	\$324,000.00	\$4,000.00	\$648,000.00	\$1,500.00	\$243,000.00	\$1,100.00	\$178,200.00	\$3,000.00	\$486,000.00
BA 5	1	EA	Manhole Adjustment (New Ring & Lid + Cone/Barrel Rebuild)	\$1,000.00	\$1,000	\$4,400.00	\$4,400.00	\$9,200.00	\$9,200.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$7,315.00	\$7,315.00
TOTAL OF BID ALTERNATES					\$1,204,188		\$1,414,758.00		\$1,918,838.00		\$1,356,876.00		\$1,250,949.00		\$1,604,407.00

AMENDED



KANSAS WATER POLLUTION CONTROL REVOLVING LOAN FUND

Estimated Draws - Actual Interest Rate  
Amortization of Loan Costs

Project Principal: 820,506.42  
Interest During Const.: 9,583.18  
Service Fee During Const.: 910.40  
Gross Loan Costs: 831,000.00

Prepared for:  
City of Augusta, Project No. C20 2009-01

11/28/2016  
Gross Rate: 1.81%  
Service Fee Rate: 0.25%  
Loan Interest Rate: 1.56%  
1st Payment Date: 9/1/2018  
Number of Payments: 40

Payment Number	Payment Date	Beginning Balance	Interest Payment	Principal Payment	Service Fee	Total Payment	Ending Balance
1	9/1/2018	831,000.00	6,481.80	17,333.95	1,038.75	24,854.50	813,666.05
2	3/1/2019	813,666.05	6,346.60	17,490.82	1,017.08	24,854.50	796,175.23
3	9/1/2019	796,175.23	6,210.17	17,649.11	995.22	24,854.50	778,526.12
4	3/1/2020	778,526.12	6,072.50	17,808.84	973.16	24,854.50	760,717.28
5	9/1/2020	760,717.28	5,933.59	17,970.01	950.90	24,854.50	742,747.27
6	3/1/2021	742,747.27	5,793.43	18,132.64	928.43	24,854.50	724,614.63
7	9/1/2021	724,614.63	5,651.99	18,296.74	905.77	24,854.50	706,317.89
8	3/1/2022	706,317.89	5,509.28	18,462.32	882.90	24,854.50	687,855.57
9	9/1/2022	687,855.57	5,365.27	18,629.41	859.82	24,854.50	669,226.16
10	3/1/2023	669,226.16	5,219.96	18,798.01	836.53	24,854.50	650,428.15
11	9/1/2023	650,428.15	5,073.34	18,968.12	813.04	24,854.50	631,460.03
12	3/1/2024	631,460.03	4,925.39	19,139.78	789.33	24,854.50	612,320.25
13	9/1/2024	612,320.25	4,776.10	19,313.00	765.40	24,854.50	593,007.25
14	3/1/2025	593,007.25	4,625.46	19,487.78	741.26	24,854.50	573,519.47
15	9/1/2025	573,519.47	4,473.45	19,664.15	716.90	24,854.50	553,855.32
16	3/1/2026	553,855.32	4,320.07	19,842.11	692.32	24,854.50	534,013.21
17	9/1/2026	534,013.21	4,165.30	20,021.68	667.52	24,854.50	513,991.53
18	3/1/2027	513,991.53	4,009.13	20,202.88	642.49	24,854.50	493,788.65
19	9/1/2027	493,788.65	3,851.55	20,385.71	617.24	24,854.50	473,402.94
20	3/1/2028	473,402.94	3,692.54	20,570.21	591.75	24,854.50	452,832.73
21	9/1/2028	452,832.73	3,532.10	20,756.36	566.04	24,854.50	432,076.37
22	3/1/2029	432,076.37	3,370.20	20,944.20	540.10	24,854.50	411,132.17
23	9/1/2029	411,132.17	3,206.83	21,133.75	513.92	24,854.50	389,998.42
24	3/1/2030	389,998.42	3,041.99	21,325.01	487.50	24,854.50	368,673.41
25	9/1/2030	368,673.41	2,875.65	21,518.01	460.84	24,854.50	347,155.40
26	3/1/2031	347,155.40	2,707.81	21,712.75	433.94	24,854.50	325,442.65
27	9/1/2031	325,442.65	2,538.45	21,909.25	406.80	24,854.50	303,533.40
28	3/1/2032	303,533.40	2,367.56	22,107.52	379.42	24,854.50	281,425.88
29	9/1/2032	281,425.88	2,195.12	22,307.60	351.78	24,854.50	259,118.28
30	3/1/2033	259,118.28	2,021.12	22,509.48	323.90	24,854.50	236,608.80
31	9/1/2033	236,608.80	1,845.55	22,713.19	295.76	24,854.50	213,895.61
32	3/1/2034	213,895.61	1,668.39	22,918.74	267.37	24,854.50	190,976.87
33	9/1/2034	190,976.87	1,489.62	23,126.16	238.72	24,854.50	167,850.71
34	3/1/2035	167,850.71	1,309.24	23,335.45	209.81	24,854.50	144,515.26
35	9/1/2035	144,515.26	1,127.22	23,546.64	180.64	24,854.50	120,968.62
36	3/1/2036	120,968.62	943.56	23,759.73	151.21	24,854.50	97,208.89
37	9/1/2036	97,208.89	758.23	23,974.76	121.51	24,854.50	73,234.13
38	3/1/2037	73,234.13	571.23	24,191.73	91.54	24,854.50	49,042.40
39	9/1/2037	49,042.40	382.53	24,410.67	61.30	24,854.50	24,631.73
40	3/1/2038	24,631.73	192.13	24,631.73	30.64	24,854.50	0.00
		Totals	140,641.45	831,000.00	22,538.55	994,180.00	

Prepared by DOA, OCFO



**CITY OF AUGUSTA  
CITY COUNCIL AGENDA REPORT**

Meeting Date:           December 4, 2017  
Department:           Administration  
Submitted By:          Josh Shaw, City Manager  
Prepared By:           Josh Shaw, City Manager  
Agenda Title:          **Executive Session**

**RECOMMENDED ACTION:**

Staff is recommending that the Council go into executive session to discuss personnel matters of non-elected personnel.

The proper motion to go into executive session would be as follows:

*“I move to go into executive session for a period of \_\_\_\_\_ minutes to discuss an individual employee’s performance to conduct the City Manager’s annual evaluation pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). I ask that City Manager Josh Shaw join the Council in executive session. The governing body will reconvene in the Council Chambers at \_\_\_\_\_ p.m.”*

**Department Head Approval Date:**  
**City Manager Approval Date:**    12-01-17  
**City Attorney Approval Date:**    12-01-17  
**Attachments** (list in packet assembly order):

## Monthly Financial Report

August 2017

Prepared by Director of Finance Erica Jones



### REVENUE OVERVIEW

---

**Property Tax.** Ad Valorem tax revenues come from taxes levied on real property, personal property and state assessed utilities. Ad Valorem taxes are the main source of revenue for the General, Library, Library Empl Benefits, Empl Benefits, and Bond & Interest Funds. There has been \$2,886,644.99 collected through August 2017, which is a 25% increase over the 2016 collections of \$2,316,590.10 for the same time period. This significant increase can be attributed the higher mil levy budgeted for 2017.

---

**Sales Tax.** The City of Augusta receives a 2.0% sales tax. Of the first 1.0%; 50% of is applied to the maintenance, repair and improvements to streets, 20% applied to capital improvement projects, 20% applied to reduce ad valorem property taxes and 10% applied to enhance the general fund. Of the second 1.0%; 90% applied to the costs of public water system improvements and 10% applied to the general fund. Total sales tax collections for 2017 through August are \$1,673,525.93, which is a 5% increase over 2016 collections of \$1,586,640.52 for the same time period. The second 1.0% became effective 4/1/2013 and was reconfirmed in 2016.

---

**Sanitation Fees.** Customers are charged a monthly fee for sanitation services. Sanitation fees are up 1% in 2017 with collections of \$549,338.70, compared to 2016 collections of \$544,919.35 for the same time period. The last rate change occurred November 1, 2012.

---

**Water Fees.** Customers are charged a monthly fee for water services. Water fees are down 1% in 2017 with collections of \$990,580.82, compared to 2016 collections of \$1,001,182.90 for the same time period. The last rate change occurred July 1, 2014.

---

**Electric Fees.** Customers are charged a monthly fee for electric services. Electric fees are up 6% in 2017 with collections of \$5,759,656.09, compared to 2016 collections of \$5,450,251.69. The last rate change occurred January 2, 2007. This increase can be attributed to colder temperatures in 2017.

---

**Sewer Fees.** Customers are charged a monthly fee for sewer services. Sewer fee are holding steady in 2017 with collections of \$362,421.58, compared to 2016 collections of \$362,715.61 for the same time period. The last rate change occurred November 19, 2014.

---

**WWP Fees.** Customers are charged a monthly fee to pay the debt for the Wastewater Plant. WWP fees are down 1% in 2017 with collections of \$508,419.15, compared to 2016 collections of \$511,865.65 for the same time period. This fee has remained the same since it was first assessed in February 2001.

---

**2017 Monthly Financial Report**

City of Augusta, Kansas

Through August 31, 2017

Fund		2017	2017	% of	2016	% of
		YTD Actual	Budget	2017	YTD Actual	Prior Year YTD
01	General Revenue	\$ 4,234,424	\$ 5,310,840	79.73%	\$ 3,866,395	109.52%
	General Expense	\$ 3,517,878	\$ 6,088,430	57.78%	\$ 3,506,169	100.33%
02	Library Revenue	\$ 237,732	\$ 273,500	86.92%	\$ 233,429	101.84%
	Library Expense	\$ 237,732	\$ 273,500	86.92%	\$ 233,429	101.84%
04	Special Alcohol Revenue	\$ 12,971	\$ 12,000	108.09%	\$ 6,811	190.45%
	Special Alcohol Expense	\$ 23,679	\$ 23,500	100.76%	\$ 18,094	130.86%
05	CTB Revenue	\$ 22,475	\$ 15,000	149.83%	\$ 7,866	285.72%
	CTB Expense	\$ 8,498	\$ 17,600	48.28%	\$ 2,555	332.58%
06	Special Parks Revenue	\$ 44,866	\$ 43,600	102.90%	\$ 27,682	162.07%
	Special Parks Expense	\$ 29,194	\$ 42,500	68.69%	\$ 38,972	74.91%
08	Library Emp Benefit Revenue	\$ 72,324	\$ 81,800	88.42%	\$ 44,726	161.71%
	Library Emp Benefit Expense	\$ 72,324	\$ 81,800	88.42%	\$ 44,726	161.71%
09	Employee Benefit Revenue	\$ 1,045,035	\$ 1,219,020	85.73%	\$ 940,739	111.09%
	Employee Benefit Expense	\$ 935,869	\$ 1,287,650	72.68%	\$ 833,124	112.33%
11	Cemetery Endowment Revenue	\$ (28,739)	\$ 8,000	-359.23%	\$ 7,850	-366.10%
	Cemetery Endowment Expense	\$ 2,090	\$ 1,000	208.97%	\$ -	
12	Street Sales Tax Revenue	\$ 339,288	\$ 550,000	61.69%	\$ 395,160	85.86%
	Street Sales Tax Expense	\$ 245,400	\$ 725,000	33.85%	\$ 261,326	93.91%
14	Ind Development Revenue	\$ -	\$ -		\$ -	
	Ind Development Expense	\$ -	\$ 200,000	0.00%	\$ -	
15	Special C/C Hwy Revenue	\$ 214,596	\$ 305,000	70.36%	\$ 220,737	97.22%
	Special C/C Hwy Expense	\$ 164,470	\$ 376,025	43.74%	\$ 184,582	89.10%
16	Capital Improv Revenue	\$ 493,004	\$ 530,000	93.02%	\$ 490,064	100.60%
	Capital Improv Expense	\$ 493,888	\$ 545,500	90.54%	\$ 551,596	89.54%
20	Sanitation Revenue	\$ 561,865	\$ 820,800	68.45%	\$ 596,601	94.18%
	Sanitation Expense	\$ 581,360	\$ 931,850	62.39%	\$ 478,325	121.54%
23	Solid Waste P & I Revenue	\$ 146,900	\$ 129,000	113.88%	\$ -	
	Solid Waste P & I Expense	\$ 127,800	\$ 128,800	99.22%	\$ -	
24	Emergency Comm Revenue	\$ 30,777	\$ 35,000	87.93%	\$ 25,907	118.80%
	Emergency Comm Expense	\$ 37,099	\$ 69,200	53.61%	\$ 68,142	54.44%
28	Emergency Comm Expense	\$ -	\$ 3,000	0.00%	\$ 48,667	0.00%
30	Water Revenue	\$ 1,254,427	\$ 1,962,700	63.91%	\$ 1,293,766	96.96%
	Water Expense	\$ 1,309,871	\$ 2,151,825	60.87%	\$ 1,464,154	89.46%
31	Water Sales Tax Revenue	\$ 756,019	\$ 990,000	76.37%	\$ 711,288	106.29%
	Water Sales Tax Expense	\$ 500,000	\$ 500,000	100.00%	\$ 1,000,000	50.00%
33	Water Bond P & I Revenue	\$ 1,000,346	\$ 1,001,500	99.88%	\$ 1,500,917	66.65%
	Water Bond P & I Expense	\$ 683,338	\$ 951,200	71.84%	\$ 826,108	82.72%
40	Electric Revenue	\$ 6,010,368	\$ 9,080,550	66.19%	\$ 5,703,910	105.37%
	Electric Expense	\$ 5,934,693	\$ 9,685,650	61.27%	\$ 6,042,573	98.21%
41	Electric Reserve Revenue	\$ -	\$ -		\$ 200,000	0.00%
	Electric Reserve Expense	\$ 61,969	\$ 140,000	44.26%	\$ 3,189	
45	Electric Bond P & I Revenue	\$ 490,000	\$ 490,000	100.00%	\$ 480,000	102.08%
	Electric Bond P & I Expense	\$ 528,544	\$ 529,000	99.91%	\$ 531,894	99.37%
47	Wastewater Reserve Revenue	\$ 50,000	\$ 50,000	100.00%	\$ 150,000	33.33%
	Wastewater Reserve Expense	\$ 34,919	\$ 450,000	7.76%	\$ 5,000	698.38%
49	WWTP Revenue	\$ 423,919	\$ 760,000	55.78%	\$ 511,866	82.82%
	WWTP Expense	\$ 712,171	\$ 1,002,900	71.01%	\$ 645,766	110.28%
50	Wastewater Revenue	\$ 383,245	\$ 551,600	69.48%	\$ 370,590	103.41%
	Wastewater Expense	\$ 379,418	\$ 647,000	58.64%	\$ 498,059	76.18%
60	Bond & Interest Revenue	\$ 661,171	\$ 704,450	93.86%	\$ 776,293	85.17%
	Bond & Interest Expense	\$ 739,005	\$ 739,050	99.99%	\$ 831,138	88.91%
70	Airport Revenue	\$ 650,400	\$ 605,700	107.38%	\$ 396,834	163.90%
	Airport Expense	\$ 273,409	\$ 583,375	46.87%	\$ 317,603	86.09%

## Monthly Financial Report

September 2017

Prepared by Director of Finance Erica Jones



### REVENUE OVERVIEW

---

**Property Tax.** Ad Valorem tax revenues come from taxes levied on real property, personal property and state assessed utilities. Ad Valorem taxes are the main source of revenue for the General, Library, Library Empl Benefits, Empl Benefits, and Bond & Interest Funds. There has been \$3,112,849.02 to date, which is a 22% increase over the 2016 collections of \$2,553,116.16 for the same time period. This significant increase can be attributed the higher mil levy budgeted for 2017.

---

**Sales Tax.** The City of Augusta receives a 2.0% sales tax. Of the first 1.0%; 50% of is applied to the maintenance, repair and improvements to streets, 20% applied to capital improvement projects, 20% applied to reduce ad valorem property taxes and 10% applied to enhance the general fund. Of the second 1.0%; 90% applied to the costs of public water system improvements and 10% applied to the general fund. Total sales tax collections for 2017 to date are \$1,894,285.79, which is a 6% increase over 2016 collections of \$1,782,502.84 for the same time period. The second 1.0% became effective 4/1/2013 and was reconfirmed in 2016.

---

**Sanitation Fees.** Customers are charged a monthly fee for sanitation services. Sanitation fees are up 1% in 2017 with collections of \$617,513.49, compared to 2016 collections of \$611,361.67 for the same time period. The last rate change occurred November 1, 2012.

---

**Water Fees.** Customers are charged a monthly fee for water services. Water fees are down 1% in 2017 with collections of \$1,136,406.04, compared to 2016 collections of \$1,149,583.05 for the same time period. The last rate change occurred July 1, 2014.

---

**Electric Fees.** Customers are charged a monthly fee for electric services. Electric fees are up 4% in 2017 with collections of \$6,673,315.18, compared to 2016 collections of \$6,414,527.81. The last rate change occurred January 2, 2007. This increase can be attributed to colder temperatures in 2017.

---

**Sewer Fees.** Customers are charged a monthly fee for sewer services. Sewer fee are holding steady in 2017 with collections of \$407,353.58, compared to 2016 collections of \$407,381.88 for the same time period. The last rate change occurred November 19, 2014.

---

**WWP Fees.** Customers are charged a monthly fee to pay the debt for the Wastewater Plant. WWP fees are holding steady in 2017 with collections of \$571,237.24, compared to 2016 collections of \$574,088.69 for the same time period. This fee has remained the same since it was first assessed in February 2001.

---

**2017 Monthly Financial Report**

City of Augusta, Kansas

Through September 30, 2017

Fund		2017	2017	% of	2016	% of
		YTD Actual	Budget	Budget	YTD Actual	Prior Year YTD
01	General Revenue	\$ 4,639,056	\$ 5,310,840	87.35%	\$ 4,242,951	109.34%
	General Expense	\$ 3,943,679	\$ 6,088,430	64.77%	\$ 3,983,115	99.01%
02	Library Revenue	\$ 259,050	\$ 273,500	94.72%	\$ 256,796	100.88%
	Library Expense	\$ 237,732	\$ 273,500	86.92%	\$ 233,429	101.84%
04	Special Alcohol Revenue	\$ 12,971	\$ 12,000	108.09%	\$ 10,587	122.52%
	Special Alcohol Expense	\$ 23,679	\$ 23,500	100.76%	\$ 18,094	130.86%
05	CTB Revenue	\$ 22,475	\$ 15,000	149.83%	\$ 7,866	285.72%
	CTB Expense	\$ 8,498	\$ 17,600	48.28%	\$ 2,555	332.58%
06	Special Parks Revenue	\$ 45,151	\$ 43,600	103.56%	\$ 31,458	143.53%
	Special Parks Expense	\$ 31,016	\$ 42,500	72.98%	\$ 39,038	79.45%
08	Library Emp Benefit Revenue	\$ 77,143	\$ 81,800	94.31%	\$ 48,986	157.48%
	Library Emp Benefit Expense	\$ 72,324	\$ 81,800	88.42%	\$ 44,726	161.71%
09	Employee Benefit Revenue	\$ 1,124,905	\$ 1,219,020	92.28%	\$ 1,027,677	109.46%
	Employee Benefit Expense	\$ 1,036,151	\$ 1,287,650	80.47%	\$ 880,688	117.65%
11	Cemetery Endowment Revenue	\$ (27,939)	\$ 8,000	-349.23%	\$ 8,450	-330.64%
	Cemetery Endowment Expense	\$ 2,090	\$ 1,000	208.97%	\$ -	
12	Street Sales Tax Revenue	\$ 394,478	\$ 550,000	71.72%	\$ 444,126	88.82%
	Street Sales Tax Expense	\$ 245,400	\$ 725,000	33.85%	\$ 261,326	93.91%
14	Ind Development Revenue	\$ -	\$ -		\$ -	
	Ind Development Expense	\$ -	\$ 200,000	0.00%	\$ -	
15	Special C/C Hwy Revenue	\$ 227,421	\$ 305,000	74.56%	\$ 230,002	98.88%
	Special C/C Hwy Expense	\$ 183,881	\$ 376,025	48.90%	\$ 202,373	90.86%
16	Capital Improv Revenue	\$ 515,080	\$ 530,000	97.18%	\$ 509,650	101.07%
	Capital Improv Expense	\$ 493,888	\$ 545,500	90.54%	\$ 551,596	89.54%
20	Sanitation Revenue	\$ 632,376	\$ 820,800	77.04%	\$ 664,272	95.20%
	Sanitation Expense	\$ 634,883	\$ 931,850	68.13%	\$ 530,669	119.64%
23	Solid Waste P & I Revenue	\$ 146,900	\$ 129,000	113.88%	\$ -	
	Solid Waste P & I Expense	\$ 33,300	\$ 128,800	25.85%	\$ -	
24	Emergency Comm Revenue	\$ 33,941	\$ 35,000	96.97%	\$ 29,157	116.41%
	Emergency Comm Expense	\$ 37,099	\$ 69,200	53.61%	\$ 68,142	54.44%
28	Emergency Comm Expense	\$ -	\$ 3,000	0.00%	\$ 48,667	0.00%
30	Water Revenue	\$ 1,433,162	\$ 1,962,700	73.02%	\$ 1,475,425	97.14%
	Water Expense	\$ 1,490,355	\$ 2,151,825	69.26%	\$ 1,562,330	95.39%
31	Water Sales Tax Revenue	\$ 855,361	\$ 990,000	86.40%	\$ 799,426	107.00%
	Water Sales Tax Expense	\$ 500,000	\$ 500,000	100.00%	\$ 1,000,000	50.00%
33	Water Bond P & I Revenue	\$ 1,000,385	\$ 1,001,500	99.89%	\$ 1,500,917	66.65%
	Water Bond P & I Expense	\$ 951,188	\$ 951,200	100.00%	\$ 1,155,121	82.35%
40	Electric Revenue	\$ 6,963,093	\$ 9,080,550	76.68%	\$ 6,692,098	104.05%
	Electric Expense	\$ 6,626,946	\$ 9,685,650	68.42%	\$ 6,783,785	97.69%
41	Electric Reserve Revenue	\$ -	\$ -		\$ 200,000	0.00%
	Electric Reserve Expense	\$ 61,969	\$ 140,000	44.26%	\$ 3,189	
45	Electric Bond P & I Revenue	\$ 490,000	\$ 490,000	100.00%	\$ 480,000	102.08%
	Electric Bond P & I Expense	\$ 528,544	\$ 529,000	99.91%	\$ 531,894	99.37%
47	Wastewater Reserve Revenue	\$ 50,000	\$ 50,000	100.00%	\$ 150,000	33.33%
	Wastewater Reserve Expense	\$ 38,153	\$ 450,000	8.48%	\$ 5,000	763.05%
49	WWTP Revenue	\$ 486,737	\$ 760,000	64.04%	\$ 574,089	84.78%
	WWTP Expense	\$ 712,171	\$ 1,002,900	71.01%	\$ 648,503	109.82%
50	Wastewater Revenue	\$ 428,177	\$ 551,600	77.62%	\$ 416,994	102.68%
	Wastewater Expense	\$ 421,918	\$ 647,000	65.21%	\$ 530,700	79.50%
60	Bond & Interest Revenue	\$ 691,535	\$ 704,450	98.17%	\$ 804,896	85.92%
	Bond & Interest Expense	\$ 739,005	\$ 739,050	99.99%	\$ 831,138	88.91%
70	Airport Revenue	\$ 682,590	\$ 605,700	112.69%	\$ 440,208	155.06%
	Airport Expense	\$ 293,025	\$ 583,375	50.23%	\$ 379,369	77.24%

## Monthly Financial Report

October 2017

Prepared by Director of Finance Erica Jones



### REVENUE OVERVIEW

---

**Property Tax.** Ad Valorem tax revenues come from taxes levied on real property, personal property and state assessed utilities. Ad Valorem taxes are the main source of revenue for the General, Library, Library Empl Benefits, Empl Benefits, and Bond & Interest Funds. There has been \$3,155,543.95 to date, which is a 21% increase over the 2016 collections of \$2,604,955.69 for the same time period. This significant increase can be attributed the higher mil levy budgeted for 2017.

---

**Sales Tax.** The City of Augusta receives a 2.0% sales tax. Of the first 1.0%; 50% of is applied to the maintenance, repair and improvements to streets, 20% applied to capital improvement projects, 20% applied to reduce ad valorem property taxes and 10% applied to enhance the general fund. Of the second 1.0%; 90% applied to the costs of public water system improvements and 10% applied to the general fund. Total sales tax collections for 2017 to date are \$2,087,371.88, which is a 5% increase over 2016 collections of \$1,986,139.01 for the same time period. The second 1.0% became effective 4/1/2013 and was reconfirmed in 2016.

---

**Sanitation Fees.** Customers are charged a monthly fee for sanitation services. Sanitation fees are up 1% in 2017 with collections of \$685,708.04, compared to 2016 collections of \$679,658.45 for the same time period. The last rate change occurred November 1, 2012.

---

**Water Fees.** Customers are charged a monthly fee for water services. Water fees are holding steady in 2017 with collections of \$1,291,974.02, compared to 2016 collections of \$1,294,013.57 for the same time period. The last rate change occurred July 1, 2014.

---

**Electric Fees.** Customers are charged a monthly fee for electric services. Electric fees are up 4% in 2017 with collections of \$7,557,719.09, compared to 2016 collections of \$7,290,403.19. The last rate change occurred January 2, 2007. This increase can be attributed to colder temperatures in 2017.

---

**Sewer Fees.** Customers are charged a monthly fee for sewer services. Sewer fee are holding steady in 2017 with collections of \$453,740.61, compared to 2016 collections of \$453,036.78 for the same time period. The last rate change occurred November 19, 2014.

---

**WWP Fees.** Customers are charged a monthly fee to pay the debt for the Wastewater Plant. WWP fees are holding steady in 2017 with collections of \$635,264.26, compared to 2016 collections of \$637,791.95 for the same time period. This fee has remained the same since it was first assessed in February 2001.

---

**2017 Monthly Financial Report**

City of Augusta, Kansas

Through October 30, 2017

Fund		2017	2017	% of	2016	% of
		YTD Actual	Budget	Budget		YTD Actual
01	General Revenue	\$ 4,937,270	\$ 5,310,840	92.97%	\$ 4,524,900	109.11%
	General Expense	\$ 4,384,208	\$ 6,088,430	72.01%	\$ 4,398,910	99.67%
02	Library Revenue	\$ 264,324	\$ 273,500	96.65%	\$ 261,876	100.93%
	Library Expense	\$ 259,050	\$ 273,500	94.72%	\$ 233,429	110.98%
04	Special Alcohol Revenue	\$ 12,971	\$ 12,000	108.09%	\$ 10,587	122.52%
	Special Alcohol Expense	\$ 23,679	\$ 23,500	100.76%	\$ 18,094	130.86%
05	CTB Revenue	\$ 34,946	\$ 15,000	232.97%	\$ 11,749	297.43%
	CTB Expense	\$ 9,248	\$ 17,600	52.54%	\$ 12,273	75.35%
06	Special Parks Revenue	\$ 45,421	\$ 43,600	104.18%	\$ 31,533	144.04%
	Special Parks Expense	\$ 31,046	\$ 42,500	73.05%	\$ 41,531	74.75%
08	Library Emp Benefit Revenue	\$ 78,231	\$ 81,800	95.64%	\$ 49,893	156.80%
	Library Emp Benefit Expense	\$ 77,143	\$ 81,800	94.31%	\$ 44,726	172.48%
09	Employee Benefit Revenue	\$ 1,146,780	\$ 1,219,020	94.07%	\$ 1,045,097	109.73%
	Employee Benefit Expense	\$ 1,129,205	\$ 1,287,650	87.70%	\$ 1,013,735	111.39%
11	Cemetery Endowment Revenue	\$ (37,139)	\$ 8,000	-464.23%	\$ 8,450	-439.51%
	Cemetery Endowment Expense	\$ 2,090	\$ 1,000	208.97%	\$ -	
12	Street Sales Tax Revenue	\$ 442,750	\$ 550,000	80.50%	\$ 495,035	89.44%
	Street Sales Tax Expense	\$ 329,250	\$ 725,000	45.41%	\$ 261,326	125.99%
14	Ind Development Revenue	\$ -	\$ -		\$ -	
	Ind Development Expense	\$ -	\$ 200,000	0.00%	\$ -	
15	Special C/C Hwy Revenue	\$ 292,651	\$ 305,000	95.95%	\$ 297,365	98.42%
	Special C/C Hwy Expense	\$ 201,323	\$ 376,025	53.54%	\$ 251,975	79.90%
16	Capital Improv Revenue	\$ 534,389	\$ 530,000	100.83%	\$ 530,014	100.83%
	Capital Improv Expense	\$ 493,888	\$ 545,500	90.54%	\$ 524,429	94.18%
20	Sanitation Revenue	\$ 701,859	\$ 820,800	85.51%	\$ 733,628	95.67%
	Sanitation Expense	\$ 697,952	\$ 931,850	74.90%	\$ 590,286	118.24%
23	Solid Waste P & I Revenue	\$ 146,900	\$ 129,000	113.88%	\$ -	
	Solid Waste P & I Expense	\$ 127,800	\$ 128,800	99.22%	\$ -	
24	Emergency Comm Revenue	\$ 37,090	\$ 35,000	105.97%	\$ 32,524	114.04%
	Emergency Comm Expense	\$ 37,099	\$ 69,200	53.61%	\$ 68,142	54.44%
28	Emergency Comm Expense	\$ -	\$ 3,000	0.00%	\$ 48,667	0.00%
30	Water Revenue	\$ 1,624,881	\$ 1,962,700	82.79%	\$ 1,650,141	98.47%
	Water Expense	\$ 1,670,020	\$ 2,151,825	77.61%	\$ 1,667,293	100.16%
31	Water Sales Tax Revenue	\$ 942,250	\$ 990,000	95.18%	\$ 891,063	105.74%
	Water Sales Tax Expense	\$ 500,000	\$ 500,000	100.00%	\$ 1,000,000	50.00%
33	Water Bond P & I Revenue	\$ 1,000,423	\$ 1,001,500	99.89%	\$ 1,500,917	66.65%
	Water Bond P & I Expense	\$ 951,188	\$ 951,200	100.00%	\$ 1,155,121	82.35%
40	Electric Revenue	\$ 7,876,404	\$ 9,080,550	86.74%	\$ 7,606,837	103.54%
	Electric Expense	\$ 7,303,581	\$ 9,685,650	75.41%	\$ 7,554,965	96.67%
41	Electric Reserve Revenue	\$ -	\$ -		\$ 200,000	0.00%
	Electric Reserve Expense	\$ 61,969	\$ 140,000	44.26%	\$ 9,398	
45	Electric Bond P & I Revenue	\$ 490,000	\$ 490,000	100.00%	\$ 480,000	102.08%
	Electric Bond P & I Expense	\$ 528,544	\$ 529,000	99.91%	\$ 531,894	99.37%
47	Wastewater Reserve Revenue	\$ 50,000	\$ 50,000	100.00%	\$ 150,000	33.33%
	Wastewater Reserve Expense	\$ 45,533	\$ 450,000	10.12%	\$ 5,000	910.65%
49	WWTP Revenue	\$ 550,764	\$ 760,000	72.47%	\$ 637,792	86.35%
	WWTP Expense	\$ 712,171	\$ 1,002,900	71.01%	\$ 687,892	103.53%
50	Wastewater Revenue	\$ 475,065	\$ 551,600	86.12%	\$ 465,011	102.16%
	Wastewater Expense	\$ 460,024	\$ 647,000	71.10%	\$ 571,922	80.43%
60	Bond & Interest Revenue	\$ 685,314	\$ 704,450	97.28%	\$ 826,801	82.89%
	Bond & Interest Expense	\$ 739,005	\$ 739,050	99.99%	\$ 831,138	88.91%
70	Airport Revenue	\$ 714,484	\$ 605,700	117.96%	\$ 486,647	146.82%
	Airport Expense	\$ 336,014	\$ 583,375	57.60%	\$ 443,594	75.75%



**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, November 21, 2017**

**CALL TO ORDER**

Commission Chairman Jeff Masterson called the Butler County Board of Commissioners to order at 9:01 a.m. Present were Commissioner Marc Murphy, Commissioner Ed Myers, Commissioner Mike Wheeler, Commissioner Dan Woydziak, County Administrator Will Johnson, and Clerk Recorder Chelsea McClure.

**INVOCATION**

Pastor Ron Jones, Temple Baptist Church, El Dorado, presented the invocation.

**APPROVAL OF MINUTES**

*Commissioner Woydziak motioned to approve the minutes of the Butler County Commission meeting from Tuesday, November 7, 2017 as written. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:03:10)

**PUBLIC COMMENTS**

There were no public comments.

(00:03:21)

**ITEM #1 – AWARD THE 2017 WI-FI NETWORK AND NETWORK ACCESS CONTROL RFP #008013**

Scott Stoskopf, IT Director, came before the Board to award the 2017 Wi-Fi Network and Network Access Control to Sirius Computer Solutions, Inc. at a not-to-exceed cost of \$108,217.00. Sirius's Cisco solution has the lowest five year cost of ownership and is compatible with the County's existing network switches. Commissioner Myers was opposed to the award of bid to Sirius Computers Solutions due to the cost of the proposal being 40% above the CIP amount and the hourly pricing for installation.

*Commissioner Woydziak motioned to approve Sirius Computer Solutions, Inc. as the County's 2017 Wi-Fi Network and access control at a cost not-to-exceed \$108,217.00. Commissioner Murphy seconded the motion. Motion carried 4-1. Commissioner Myers opposed.*

(00:26:42)

**ITEM #2 –THREE YEAR RENEWAL FOR WINDSTREAM AS BUTLER COUNTY'S TELECOM AND INTERNET PROVIDER**

Scott Stoskopf, IT Director, came before the Board and requested to table the approval of a three year renewal with WindStream as Butler County's Telecom and Internet provider.

*Commissioner Myers motioned to table the consideration of a three year renewal agreement with WindStream to provide telecom and internet service for the County for one week. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:28:10)

**ITEM #3 – APPROVE PAYMENT OF THE 2017-2018 ANNUAL HARDWARE AND SOFTWARE SUPPORT FOR THE COUNTY'S PRIMARY EMC SANs**

Scott Stoskopf, IT Director, came before the Board for approval of the 2017-2018 Annual Hardware and Software Support for the County's Primary EMC SANs payment in the amount of \$11,047.00.

*Commissioner Myers motioned to allow Computer Services to pay the invoices totaling \$11,047.00 for the renewal of the maintenance on the County's Primary SAN. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(00:29:18)

**ITEM #4 – 9-1-1 RADIO CONSOLE (COMPUTER) REFRESH**

Chris Davis, Emergency Communications Director, came before the Board for approval to purchase six computers to refresh the radio consoles used by dispatchers at a cost of \$27,168.00. These computers need to be purchased and installed by the County's Motorola Service Contractor to insure that they are perfectly matched to the Motorola network requirements.

*Commissioner Wheeler motioned to authorize the Emergency Communications Director to purchase replacement computers for radio consoles as described in the Mobile Radio Service quote for an amount not-to-exceed \$27,168.00. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:39:47)

**ITEM #5 – BACKUP 9-1-1 SITE – RADIO INSTALLATION**

Chris Davis, Emergency Communications Director, came before the Board for approval to install radio equipment at the backup 9-1-1 center in Augusta. Emergency Management and 9-1-1 have desired having 9-1-1 co-located with the EOC for many years to take advantage of CAD functions in the EOC. Emergency Management reconfigured their front lobby to make room for a backup 9-1-1 site. Mr. Davis noted Augusta 9-1-1 agreed to allow the County to utilize their radio consoles, eliminating the need to purchase any radios or install additional antennas. Simply upgrading the old radio equipment and installing it in Augusta would be all that is required to have radio functionality in the backup center and the computers that will be removed from the Dispatch center will be used at the 9-1-1 center in Augusta. The other primary components needed in the backup site are CAD and telephones. The total cost of the installation would be \$12,723.00.

*Commissioner Woydziak motioned to authorize the Emergency Communications Director to install radio console equipment in Augusta for an amount not-to-exceed \$12,723.00. Commission Chairman Masterson seconded the motion. Motion carried 5-0.*

(00:46:26)

**RECESS**

Commission Chairman Masterson recessed the Board meeting at 9:46 a.m. for 5 minutes.

**RECONVENE**

Commission Chairman Masterson reconvened the Board meeting at 9:51 a.m.

(00:46:30)

**ITEM #6 – RADIO SYSTEM 10 YEAR PLAN – WORK SESSION**

Chris Davis, Emergency Communications Director, came before the Board and discussed potential 9-1-1 radio system projects with the Commission. Mr. Davis noted the main project that

is inevitable is the T1 to Ethernet Conversion. Tom Vedder, Engineer for the State of Kansas, came before the Board and explained why the T1 to Ethernet conversion will be necessary in the future. Mr. Vedder noted T1 to Ethernet will be required when the software version of the radio system reaches 7.21, projected to occur in the year 2021 or 2022. Administrator Johnson stated the Board needs to have a plan on how the County plans on paying for T1 to Ethernet. No action was taken.

(01:33:52)

**ITEM #7 –FINANCIAL ADVISORY CONTRACT APPROVAL**

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board for approval of the contract with Columbia Capital Management for financial advisory services. The contract will allow Columbia Capital Management to serve as Butler County's Financial Advisory for the refunding of the PBC Refunding Revenue Bonds, Series 2005. The cost of Columbia Capital Advisors Services for this refunding will be \$20,000 plus travel expenses and other incidental costs. Commissioner Myers asked questions regarding the Rates and Fees attachment of the contract.

*Commission Chairman Masterson motioned to approve the contract with Columbia Capital Management for financial advisory services. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(01:41:45)

**ITEM#8 –SELECTION OF AUDITING FIRM FOR THE 2017, 2018 AND 2019 FISCAL YEAR AUDITS**

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board requesting the Chairman sign the engagement letter with Allen, Gibbs, & Houlik (AGH) for auditing services for the 2017, 2018 and 2019 Fiscal Year Audits. Staff believed AGH provides a good value to the county by offering a superior product at an affordable price. Mr. Adkison noted the proposed cost increases from AGH are as follows: 0% in 2017, 3% in 2018 and 3% in 2019.

*Commissioner Woydziak motioned to authorize the Chairman to sign the engagement letter with Allen, Gibbs, & Houlik for auditing services for the 2017, 2018 and 2019 Fiscal Year Audits. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(01:44:18)

**ITEM#9 – 2017-Q3 FINANCIAL/MANAGEMENT REPORT**

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board to receive and file the 2017-Q3 Financial/Management Report. The Commission receives these reports quarterly as part of the County's overall transparency and management process. Mr. Adkison discussed the highlights of the report with the Commission.

*Commissioner Murphy motioned to receive and file the 2017-Q3 Financial/Management Report. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(02:12:02)

**ITEM #10 – VEHICLE REPLACEMENT HEALTH DEPARTMENT**

Will Johnson, County Administrator, came before the Board to award the bid for a replacement mini-van and passenger vehicle for the Butler County Health Department. The lowest and best bid for the replacement mini-van was a 2017 Dodge mini-van from Parks Motors, Augusta, in

the amount of \$20,899 and the winning bid on the passenger vehicle was from John K. Fisher, El Dorado, for a 2016 Chevy Cruze in the amount of \$13,860.00.

*Commissioner Woydziak motioned to award the bid for a 2017 Dodge Mini-Van in the amount of \$20,899 to Parks Motors, Augusta, and the bid on a Chevy Cruze four door passenger vehicle in the amount of \$13,860 to John K. Fisher, El Dorado, for the replacement of vehicles for the Butler County Health Department. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(02:19:21)

#### **ITEM #II – APPROVE 2017 BUDGET AMENDMENT**

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board to hold a Public Hearing for the 2017 Budget Amendment for the Sales Tax Fund.

*Commission Chairman Masterson opened the Public Hearing at 11:26 a.m.*

There were no comments.

*Commission Chairman Masterson closed the Public Hearing at 11:26 a.m.*

*Commissioner Woydziak motioned to approve the 2017 Budget amendment for the Butler County Sales Tax Fund. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(02:22:54)

#### **VOUCHERS**

*Commissioner Woydziak motioned to approve vouchers for November 14, 2017 in the amount of \$512,637.35. Commissioner Wheeler seconded the motion. Motion carried 5-0.*

*Commissioner Woydziak motioned to approve vouchers for November 21, 2017; in the amount of \$231,173.90 Commissioner Wheeler seconded the motion. Motion carried 5-0.*

(02:25:05)

#### **COMMISSION ADDS & ABATES**

*Commissioner Woydziak motioned to approve Adds & Abates #2664 dated November 21, 2017; Adds in the amount of \$60,341.88 and Abates in the amount of \$126,822.00. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(02:25:31)

#### **OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS**

Commissioner Wheeler stated he and Commissioner Myers attended the Extension Council dinner last Thursday.

Commission Chairman Masterson noted he and Commissioner Woydziak will not be able to attend the Whitewater Senior Center luncheon on Tuesday, November 28<sup>th</sup>.

Commission Chairman Masterson noted he met with Commissioner Woydziak, Administrator Johnson, Dan Ingalls, and County Treasurer Ruth Fechter regarding the operations at the Western Tag Office and there are quite a few issues that need to be addressed.

Commissioner Murphy inquired about the results of the traffic study that was done on SW Haverhill Road and SW 100<sup>th</sup>.

Commissioner Woydziak noted he attended the KAC Conference last week and encouraged the rest of the Commission to go next year.

Administrator Johnson inquired about the Commissioners attendance to the NACo Legislative Conference in March 2018. Commissioner Wheeler stated he plans to attend.

The Courthouse will be closed Thursday and Friday for Thanksgiving.

(02:46:27)

**ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 11:51 a.m.*

*Commissioner Murphy seconded the motion. Motion carried 5-0.*

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Tuesday, November 7, 2017**

**CALL TO ORDER**

Commission Chairman Jeff Masterson called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Marc Murphy, Commissioner Ed Myers, Commissioner Mike Wheeler, Commissioner Dan Woydziak, County Administrator Will Johnson, and Clerk Recorder Chelsea McClure.

**INVOCATION**

Pastor Kelly Benton, Leon Christian Church, presented the invocation.

**APPROVAL OF MINUTES**

*Commissioner Woydziak motioned to approve the minutes of the Butler County Commission meeting for Tuesday, October 31, 2017 as written. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:02:08)

**PUBLIC COMMENTS**

Pam Dunham, GIS/Mapping Director, invited the Commissioners to attend the annual GIS/Mapping Website training on Wednesday, November 15<sup>th</sup>.

(00:06:19)

**ITEM #1 – BUTLER COUNTY STREET NAME REVISIONS – WILDLIFE ESTATES**

Darryl Lutz, Director of Public Works, came before the Board for approval of Resolution No. 17-30, to assign street name changes for a portion of NE Jackrabbit Road and for NE 73<sup>rd</sup> Terrace in Wildlife Estates. Recently it was brought to the attention of Butler County's Addressing Committee that an error exists in the naming and numbering of lot addresses for a few lots in Wildlife Estates along a portion of NE Jackrabbit Road. A portion of the currently named NE Jackrabbit Road is actually an East-West road that is contiguous with the remaining portion of NE Jackrabbit Road that runs North-South. The issue is made more confusing in that the East-West portion of NE Jackrabbit Road is currently assigned address numbers that conform to the East-West numbering range of 2500 - 2798 used for numbered street names and then switches to address numbers that conform to the North-South numbering range of 7351-7499. Furthermore, the current assigned East-West numbering assignments are on the wrong side of the road in that odd numbers should be on the south side of East-West roads; yet, a house on the north side of the road has an odd number for a street address. Mrs. Dunham noted a building permit was being issued for the construction of a new house adjacent to a house with the erroneous address when the issue was discovered. After a review of the issue and a discussion of the potential confusion caused by using East-West street numbers contiguous with North-South street numbers, the committee recommended renaming the East-West portion of the current NE Jackrabbit Road to NE 73rd Terrace and to rename the current NE 73rd Terrace to NE 73rd Court. Only one residence would be affected by the proposed changes. A letter was sent to the current homeowner notifying them of the proposed name change and the homeowner chose not to respond.

*Commissioner Wheeler motioned to adopt Resolution No. 17-30 adopting street name revisions for certain sections of public roads within Wildlife Estates renaming the current east-west section of NE Jackrabbit Road between NE Wildlife Lane and NE 73<sup>rd</sup> Terrace to NE 73<sup>rd</sup> Terrace and to rename the current NE 73<sup>rd</sup> Terrace to NE 73<sup>rd</sup> Court and authorized the Chair to sign Resolution No. 17-30. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:15:54)

**ITEM#2 – HISTORIC COURTHOUSE PLUMBING**

Dan Ingalls, Facilities Management Director, came before the Board for approval to allow Gravity Works Architecture to administer the project of re-plumbing the Historic Courthouse at a cost of \$10,000.00. The cost includes Gravity Works design and construction documents, bidding facilitation, and contract administration through construction. The current plumbing consists of galvanized steel pipes, lead joints, copper, clay tile, and there is a very low volume of water to some of the sinks and toilets due to calcium buildup in the lines.

*Commissioner Woydziak motioned to approve the use of Gravity Works to administer the project of re-plumbing the Historic Courthouse at a cost of \$10,000.00. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:20:19)

**ITEM#3 – APPROVE THE FINANCIAL SERVICES ADVISORY AGREEMENT**

Ryan Adkison, Finance Director, came before the Board for approval of the financial advisory services agreement to refund PBC Refunding Revenue Bonds, Series 2005. On September 5<sup>th</sup>, the Board authorized the issuance of a request for proposals (RFP) for financial advisory services to refund PBC Refunding Revenue Bonds, Series 2005. After reviewing the proposals opened by the Commission, staff chose Columbia Capital Management, Overland Park, KS as the best overall value for the County. Several other factors were included in this decision including experience, depth of team, and quality of proposal. The cost of Columbia Capital's services for the refunding is \$20,000 plus travel expenses and other incidental costs.

*Commissioner Murphy motioned to recommend Columbia Capital Management for financial advisory services and directed staff to begin negotiating on an agreement to bring back to the Commission for approval. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:24:05)

**ITEM #4 –SET PUBLIC HEARING FOR 2017 BUDGET AMENDMENTS**

Ryan Adkison, Assistant County Administrator/Finance Director, came before the Board to set a public hearing date of November 21, 2017 at 9:00 a.m. to consider budget amendments for the Sales Tax Fund. Kansas State Statute (K.S.A.) 79-2929(a) permits budget increases for previously un-budgeted increases through revenue other than ad valorem taxes. In order to amend a budget, the County must publish a notice of hearing to allow members of the public to provide comments, followed by a ten day waiting period. After the public hearing, the County may formally amend the budget. On July 11, 2017, the Board approved an enhancement to the 800 Mhz Douglass Tower project which increased the budget capacity of the Sales Tax Fund to pay for the project.

*Commissioner Woydziak motioned to set a public hearing date of November 21, 2017 at 9:00 a.m. to consider budget amendments to the Sales Tax Fund. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:26:40)

**ITEM #5 – VEHICLE REPLACEMENT HEALTH DEPARTMENT**

Will Johnson, County Administrator, came before the Board to open bids for the replacement of a mini-van and passenger vehicle for the Health Department. The Health Department currently has two vehicles in its fleet scheduled for replacement in 2017 and budgeted for in the CIP.

Following are the bids received:

Ford of Augusta	2017 Ford Fusion SE	\$15,177.00
Don Hattan	2016 Chevrolet Impala LTZ	\$15,249.00
	2016 Chevrolet Cruze	\$12,992.00
John K. Fisher	2016 Chevrolet Cruze	\$13,860.00
	2016 Dodge Grand Caravan	\$18,990.00
Parks Motors	2018 Chevrolet Malibu	\$20,399.00
	2018 Dodge Grand Caravan SE	\$23,465.00
	2018 Chrysler 300 Touring	\$26,342.00
	2018 Chrysler Pacifica LX	\$26,889.00
	2017 Dodge Grand Caravan SXT	\$20,899.00

*Commission Chairman Masterson motioned to accept the bids received for the replacement a mini-van and four door passenger vehicle for the Butler County Health Department and recommended staff evaluate, tabulate, and bring back to the Commission for a recommendation. Commissioner Woydziak seconded the motion. Motion carried 5-0.*

(00:32:21)

**VOUCHERS**

*Commissioner Woydziak motioned to approve vouchers for November 7, 2017, in the amount of \$776,175.14. Commissioner Murphy seconded the motion. Motion carried 5-0.*

(00:33:09)

**COMMISSION ADDS & ABATES**

*There were no Adds & Abates.*

(00:34:54)

**OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS**

Commissioner Wheeler noted there was a big crowd at the Butler County Tax Sale last week.



Commissioner Wheeler mentioned a report of the City of El Dorado's recycling program coming to an end and also inquired about a rumor of the County raising tipping fees at the Butler County Landfill. Mr. Lutz stated the Landfill has no tipping fee proposed for 2018.

Commissioner Wheeler requested a work session on IPS.

Commissioner Wheeler stated he would like to discuss putting up engine brake signs at 30<sup>th</sup> Street and Bluestem Road per a request from a constituent.

Commissioner Myers stated he received a call from a constituent located in Fairmount Township who was concerned about the condition of a one mile portion of County Line Road. Mr. Lutz stated it would be up to the Township to bring the road to a higher standard.

Commissioner Woydziak inquired about the completion dates of the Haverhill Bridge Replacement Projects. Mr. Lutz stated the bridges would be finished within the next couple of weeks.

There will be no Commission meeting next week.

The Courthouse will be closed Friday for Veterans Day.

(01:31:37)

**ADJOURNMENT**

*Commissioner Woydziak motioned to adjourn the meeting of the Board at 10:31 a.m.*

*Commissioner Murphy seconded the motion. Motion carried 5-0.*

2017 - UPCOMING EVENTS

DATE	EVENT	DESCRIPTION	SPONSOR
12/9/2017	Bisagno Christmas Movie	Annual Free Christmas Movie sponsored by the Bisagno Family - visit with Santa	Augusta Arts Council