



AGENDA
CITY OF AUGUSTA
Council Meeting
November 20, 2017
7:00 P.M.

“Augusta – Where the metro’s edge meets the prairie’s serenity offering the perfect blend of opportunity and proximity for living, commerce and culture.”

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PRAYER

Pastor Steve Spencer, First United Methodist Church

D. MINUTES

1. NOVEMBER 6, 2017 CITY COUNCIL MEETING MINUTES

Approval of minutes for November 6, 2017 City Council meeting.

a) Council Motion/Vote

E. APPROPRIATION ORDINANCE

1. ORDINANCE(S)

Consider approval of Appropriation Ordinance #11A dated 11/15/2017.

a) Council Motion/Vote

F. VISITORS

- 1. Call for Other Visitors.** *(Visitors may be recognized at this time to address the Governing Body regarding items not specifically listed on the Agenda – 5 minute limit).*

H. BUSINESS

1. PRESENTATION FROM CITY ENGINEER REGARDING 2017 STREET SALES TAX PROJECTS AND CITY LAKE ROAD; DISCUSSION OF NORTH OHIO STREET

Receive and file a presentation from the city engineer and city staff regarding the 2017 street sales tax projects, city lake road, and north Ohio Street.

- a) Staff Report
- b) Council Motion to Receive and File Presentation**

2. SCHEDULE PUBLIC HEARING TO TAKE INPUT AND CONSIDER AMENDMENTS TO THE 2017 BUDGET

Consider scheduling a public hearing for 7:00 p.m. on Monday, December 18, 2017 to consider amendments to the 2017 Budget.

- a) Staff Report
- b) Council Motion/Vote**

I. MATTERS FROM/FOR COUNCIL

- 1. **City Manager:** Consider scheduling a work session for 6:00 p.m. on Monday, December 11, 2017 to discuss utility rates for the 2018 calendar year.
- 2. **Call for Other Matters.** *(Council members may be recognized at this time to address the Governing Body regarding items not specifically listed on the Agenda)*

J. INFORMATIONAL MEMORANDUM

K. EXECUTIVE SESSION

- 1. Staff is recommending that the Council go into executive session for personnel matters of non-elected personnel.

L. ADJOURNMENT

CITY COUNCIL
NOVEMBER 6, 2017
7:00 P.M.

The Council of the City of Augusta, Kansas met in regular session on November 6, 2017, with Mayor Matt C. Childers presiding. Council present were Jason Lowery, Cale Magruder, Jamie Crum, Mike Rawlings, Tom Leffler, Ron Reavis and Justin Londagin. Councilman Belt was absent. Also present: City Manager Josh Shaw, City Attorney Austin Parker, Assistant City Manager Cody Sims and City Clerk Erica Jones. Visitors present were: Belinda Larsen, John Black, Jacob Gillis, Alaina Rumery, Christy Pray, Matthew Sumner and Chuck Knapp.

Pledge of Allegiance

Prayer: Councilman Lowery gave the invocation.

Minutes: Crum made a motion to approve the minutes from the October 16, 2017 City Council meeting. Lowery seconded the motion. Motion carried without opposition.

Ordinance 10A and 11: Leffler made a motion to approve Ordinance #10A dated 10/18/2017 and Ordinance #11 dated 11/1/2017. Rawlings seconded the motion. Motion carried without opposition.

Proclamations: Mayor Childers read a proclamation designating November 6th, 2017 as “Jobs for America’s Graduates-Kansas Day”.

Business:

Roll-Off Dumpster Container Administrative Policy; Approval of Proposed Fee Schedule Resolution 2017-44: Council directed staff to look at what our competitors are charging and what local companies are paying for roll off dumpsters and to combine the fees into one and to include one dump. Magruder made a motion to table this agenda item to a future meeting. Lowery seconded the motion. Motion carried without opposition.

Matters From/For Council and Informational Memorandum:

Crum: Crum asked the governing body to consider adding concrete work within the barbeque pit areas in Garvin Park to the concrete work to be bid for the dog park entrance. Council provided consensus directing staff to include the recommended concrete work within the barbeque pit areas in the concrete work to be bid for the dog park entrance.

Reavis: Reavis referred to a post on Facebook from the El Dorado Mayor about recycling questioning whether it is financially responsible to continue providing the service. Reavis asked if it still a viable program for the City of Augusta and whether it is costing money versus making money. Shaw stated it is costing the City to provide operations to pick up the recyclables. He stated it doesn’t hurt us financially in the way it hurts El Dorado because they have a big facility that they staff and there is a lot of administrative and capital costs for them that we do not experience. Shaw stated we would be better off financially not doing it, but you would lose that service. Childers stated we haven’t been hit with as large of a fee increase as El Dorado has from their recycling vendors. Magruder suggested looking at doing it twice a month instead of weekly.

Leffler: Leffler inquired about informational memorandum under Street Department. Shaw stated there was a sewer line on private property where there was not an easement. He stated we obtained a

temporary construction easement. Shaw stated this particular property is included in the Basin A repairs and we will need to resolve the long term easement issue.

Leffler inquired about the status of the garage located at 1117 North School Street. Sims stated the garage was supposed to come down on October 20th, but the property owner came in and pulled a permit and rebuilt the roof and the front of the garage. He stated the only thing left is to put the shingles on it, so the City was able to avoid the expense of tearing the garage down.

Leffler asked for an update on the Street Sales Tax projects. Shaw stated we are looking at a January/February bid date for a spring construction.

Leffler stated he intended to ask the auditors about Kathy Cagle signature still being on the checks we issue even though she retired. Jones stated that her signature is no longer on her checks, but that the ones that did have her signature were still negotiable because they also had Jones' signature and she is a valid signer on the account.

Crum: Crum inquired about storage units on private property. Sims stated he is working on getting it removed.

Rawlings: Rawlings stated there is a large pot hole in Garvin Park just west of the exit on the south road.

Londagin: Londagin stated that blight was an issue in the community survey. He asked if there is any way we can start enforcing rules about trash cans being left out. Sims stated we are addressing them now.

Executive Session:

At 7:47 p.m., Lowery made a motion to recess into executive session for 60 minutes to discuss an individual employee's performance to conduct the City Manager's annual evaluation pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). Lowery asked that City Manager Josh Shaw join the Council in executive session. The governing body will reconvene in the Council Chambers at 8:47 p.m. Magruder seconded the motion. Motion carried without opposition.

At 8:47 p.m., Lowery made a motion to exit executive session where no action was taken. Londagin seconded the motion. Motion carried without opposition.

Adjourn: At 8:48 p.m., Londagin made a motion to adjourn. Rawlings seconded the motion. Motion carried without opposition.

City Clerk

City of Augusta

A/P Warrant Register

ORDINANCE #11A (11/15/2017)

For checks after: 11/2/2017

PO Number	Vendor #	Claimant Name	PO Description	Warrant #	Warrant Amt	Fund	Fund Amt
0000165504	3201	YMCA	MEMBERSHIP FEE	66252	\$ 487.50	09-3600	\$ 275.00
						15-4100	\$ 37.50
						30-5200	\$ 12.50
						40-6100	\$ 75.00
						40-6200	\$ 25.00
						40-6300	\$ 37.50
						50-7000	\$ 25.00
0000165519	3309	PAYCHEX OF NEW YORK, LLC	PROF SERV	66253	\$ 150.00	09-3600	\$ 85.65
						15-4100	\$ 4.29
						20-4500	\$ 11.44
						30-5100	\$ 1.43
						30-5200	\$ 4.29
						30-5300	\$ 4.29
						40-6100	\$ 8.58
						40-6200	\$ 8.58
						40-6300	\$ 8.58
						50-7000	\$ 7.15
						70-7100	\$ 5.72
0000165427	1641	ALTEC INDUSTRIES, INC	TOOLS-ELEC DIST	66254	\$ 244.93	40-6300	\$ 244.93
0000165424	1622	AMERICAN CONTROL & ENGINEERING SR	PROF SERV-WW	66255	\$ 350.00	50-7000	\$ 350.00
0000165509	0334	AMERICAN FAMILY	DEDUCTION-P/R 11/15/17	66256	\$ 1,888.92	37-0000	\$ 1,888.92
0000165423	0471	APAC-KS, INC.-SHEARS DIVISION	CONST, CONSTMAT-WTR DIST, SPCC	66257	\$ 1,231.42	15-4100	\$ 367.90
						30-5300	\$ 863.52
0000165428	1682	AT&T LONG DISTANCE	MONTHLY SERV	66258	\$ 1.38	01-1200	\$ 1.38
0000165422	2176	ATWOODS DISTRIBUTING, LP	TIRES&BATT, EQUIP MAINT-SFL,	66259	\$ 68.32	01-1600	\$ 50.42
						50-7000	\$ 17.90
0000165520	0285	AUGUSTA ACE HOME CENTER	BLDG&GRNDS MAINT, EQUIP MAINT	66260	\$ 2,324.90	01-1400	\$ 31.17
						01-1500	\$ 229.85
						01-1600	\$ 332.82
						01-1900	\$ 386.52
						06-3300	\$ 263.02
						15-4100	\$ 329.29
						20-4500	\$ 25.71
						30-5200	\$ 54.55
						30-5300	\$ 120.47
						40-6200	\$ 133.49
						40-6300	\$ 94.53
						50-7000	\$ 323.48
0000165425	0018	AUGUSTA ANIMAL CLINIC	PROF SERV-SAFETY	66261	\$ 88.50	01-1300	\$ 88.50
0000165421	0018	AUGUSTA ANIMAL CLINIC	PROF SERV-ANIMAL CONTROL		\$ 2,417.00	01-1800	\$ 2,417.00
0000165517	0218	AUGUSTA VOLUNTEER FIRE DIVISIO	ANNUAL PAYMENT	66262	\$ 3,500.00	01-2100	\$ 3,500.00
0000165420	0513	AUSTIN HOSE	EQUIP MAINT-ELEC PROD	66263	\$ 7.28	40-6200	\$ 7.28
0000165485	0015	BUTLER CO TIMES-GAZETTE	PRINTING & ADVERTISING	66264	\$ 401.35	01-1000	\$ 247.50
						01-1200	\$ 84.15
						50-7000	\$ 69.70

0000165426	0046	BUTLER COUNTY LANDFILL	LANDFILL FEES-SANITATON	66265	\$	11,136.50	20-4500	\$	10,989.77
							40-6300	\$	146.73
0000165496	1638	BUTLER RURAL WATER DIST #5	WTR UTILITES, BLDG GRND MAINT	66266	\$	332.70	01-1600	\$	74.00
							70-7100	\$	258.70
0000165429	0457	CALIFORNIA CONTRACTORS SUPPLIE	PERS SUPP-STR	66267	\$	181.50	01-1400	\$	181.50
0000165490	3157	CARD SERVICES	EDUCATION, PROF SERV	66268	\$	4,090.97	01-1000	\$	447.43
							01-1200	\$	311.85
							01-1300	\$	226.36
							01-1350	\$	514.72
							01-1800	\$	152.03
							05-3200	\$	59.00
							15-4100	\$	577.50
							30-5200	\$	34.32
							40-6100	\$	521.65
							40-6300	\$	724.27
							50-7000	\$	366.85
							52-6400	\$	154.99
0000165430	1069	CENTRAL KEY & SAFE CO, INC	BLDG&GRNDS SUPP-ELEC PROD	66269	\$	335.25	40-6200	\$	335.25
0000165431	4015	CENTRAL POWER SYSTEMS & SERVICES	EQUIP MAINT-WW	66270	\$	2,902.87	50-7000	\$	2,902.87
0000165501	1134	CINTAS CORPORATION #451	UNIFORM CLEANING-A/P	66271	\$	556.74	70-7100	\$	556.74
0000165512	0029	CITY - INSURANCE ACCOUNT	DEDUCTION-P/R 11/15/17	66272	\$	2,018.59	37-0000	\$	2,018.59
0000165434	0651	CITY OF EL DORADO	WTR PURCHASE-WTR PROD	66273	\$	33,744.50	30-5200	\$	33,744.50
0000165432	0903	CONCRETE MATERIALS CO-CORNEJO & SC CONST-WTR DIST		66274	\$	696.50	30-5300	\$	696.50
0000165433	3372	CORE & MAIN LP	STRUCTURES & IMPROVE-WTR DIST	66275	\$	3,958.47	30-5300	\$	3,958.47
0000165488	0966	COX COMMUNICATIONS	MONTHLY SERV	66276	\$	4,112.45	01-1000	\$	426.41
							01-1100	\$	87.75
							01-1200	\$	75.00
							01-1300	\$	735.80
							01-1400	\$	122.91
							01-1500	\$	111.65
							01-1600	\$	20.75
							01-1700	\$	31.00
							01-1900	\$	111.65
							15-4100	\$	23.97
							20-4500	\$	73.98
							30-5100	\$	85.35
							30-5200	\$	313.34
							30-5300	\$	207.02
							40-6100	\$	584.62
							40-6200	\$	237.51
							40-6300	\$	21.00
							50-7000	\$	294.96
							70-7100	\$	547.78
0000165503	0101	D & S AUTO SUPPLY, INC.	VEH MAINT, VEH SUPP, EQUIP SUP	66277	\$	3,073.32	01-1300	\$	229.33
							01-1400	\$	22.65
							01-1800	\$	109.38
							01-1900	\$	292.73
							15-4100	\$	132.58
							20-4500	\$	355.42
							30-5300	\$	116.86
							40-6200	\$	1,638.23
							50-7000	\$	176.14

0000165437	1384	D-C WHOLESALE, INC	EQUIP SUPP-SPCC	66278	\$	604.80	15-4100	\$	604.80
0000165435	0682	DELTA DENTAL PLAN OF KANSAS	DENTAL INSURANCE	66279	\$	6,576.46	09-3600	\$	3,508.83
							15-4100	\$	178.22
							20-4500	\$	408.05
							30-5100	\$	100.08
							30-5200	\$	371.40
							30-5300	\$	140.92
							40-6100	\$	640.73
							40-6200	\$	339.90
							40-6300	\$	323.96
							50-7000	\$	458.33
							70-7100	\$	106.04
0000165436	2104	DIAMOND DRUGS, INC	PRISONER CARE-SAFETY	66280	\$	24.92	01-1300	\$	24.92
0000165438	0301	DPC ENTERPRISES, L.P.	CHEMICALS-WTR PROD	66281	\$	1,243.13	30-5200	\$	1,243.13
0000165498	2431	EASTON AVIATION, LLC	PRINTED MATERIALS-A/P	66282	\$	31.75	70-7100	\$	31.75
0000165439	2495	ELLIOTT EQUIPMENT CO	VEH MAINT, VEH SUPP-SANITATION	66283	\$	4,477.19	20-4500	\$	4,477.19
0000165506	0168	EMPRISE BANK	FWTH-P/R 11/15/17	66284	\$	40,447.07	37-0000	\$	40,447.07
0000165440	0356	FASTENAL COMPANY	EQUIP SUPP-SPCC	66285	\$	58.79	15-4100	\$	58.79
0000165441	0973	FORT SCOTT COMMUNITY COLLEGE	EDUCATION-WW	66286	\$	280.00	30-5200	\$	140.00
							50-7000	\$	140.00
0000165443	0580	GADES SALES CO	ELEC REPAIR SUPP-ELEC DIST	66287	\$	115.13	40-6300	\$	115.13
0000165442	0418	GALLS, LLC	PERS SUPP-SAFETY	66288	\$	191.05	01-1300	\$	191.05
0000165486	2598	GEORGE, BOWERMAN & NOEL, P.A.	AUDIT SERVICE	66289	\$	3,725.00	01-1100	\$	1,155.00
							30-5100	\$	335.00
							40-6100	\$	2,012.00
							50-7000	\$	223.00
0000165444	0586	HACH COMPANY	LAB SUPPLIES-WW	66290	\$	327.34	50-7000	\$	327.34
0000165445	0087	HIZEY SERVICE & SUPPLY, INC.	EQUIP MAINT-ELEC DIST	66291	\$	275.59	30-5300	\$	60.50
							40-6200	\$	173.41
							40-6300	\$	41.68
0000165446	1445	HYSPECO, INC.	EQUIP MAINT-WW	66292	\$	120.83	50-7000	\$	120.83
0000165510	0711	ICMA RETIREMENT TRUST-457	DEDUCTION-P/R 11/15/17	66293	\$	2,554.84	37-0000	\$	2,554.84
0000165451	3234	IN THE BAG INC	UNIFORM CLEANING-SAFETY	66294	\$	82.24	01-1300	\$	82.24
0000165452	0907	INTERSTATE ALL BATTERY CENTER	EQUIP SUPP-WTR PROD	66295	\$	151.80	30-5200	\$	151.80
0000165453	3183	ISERVE INC	BLDG & GRNDS MAINT-SAFETY	66296	\$	958.00	01-1300	\$	958.00
0000165492	0789	ISG TECHNOLOGY, LLC	COMPUTER PROG-ELEC ADMIN	66297	\$	600.00	40-6100	\$	600.00
0000165454	3073	JOSHUA D SHAW	EDUCATION-ELEC ADMIN	66298	\$	96.12	40-6100	\$	96.12
0000165507	0303	K P E R S	KPERS-P/R11/15/17	66299	\$	29,762.32	37-0000	\$	29,762.32
0000165447	0074	KANSAS GAS SERVICE	MONTHLY SERV	66300	\$	467.25	01-1000	\$	135.35
							01-1800	\$	242.65
							40-6200	\$	89.25
0000165448	0277	KANSAS MUNICIPAL UTILITIES INC	EDUCAITION-ADMIN, ELEC ADMIN	66301	\$	800.00	40-6100	\$	125.00
							40-6200	\$	675.00

0000165493	2007	KANSAS ONE-CALL SYSTEMS, INC	MONTHLY SERVICE	66302	\$	277.20	30-5100	\$	138.60
							40-6100	\$	138.60
0000165513	0813	KANSAS PAYMENT CENTER	DEDUCTION-P/R 11/15/17	66303	\$	696.95	37-0000	\$	696.95
0000165491	4093	KANSAS POWER POOL	ELECTRIC PURCHASE-ELEC PROD	66304	\$	450,800.75	40-6200	\$	450,800.75
0000165449	0612	KATHY CAGLE	PERS SUPP-SANITATION	66305	\$	10.00	20-4500	\$	10.00
0000165508	0106	KS DEPT OF REVENUE	ST WTH-P/R 11/15/17	66306	\$	5,498.95	37-0000	\$	5,498.95
0000165450	0827	KS DEPT OF REVENUE-MOTOR VEHICLE DI	DRIVING RECORD FEES-SAFETY	66307	\$	77.00	01-1300	\$	77.00
0000165515	2548	LEGALSHIELD	DEDUCTION-P/R 11/15/17	66308	\$	44.60	37-0000	\$	44.60
0000165489	0613	MADRIGAL & ASSOCIATES, INC	INSURANCE	66309	\$	25,637.00	01-1000	\$	1,035.02
							01-1100	\$	59.77
0000165455	0613	MADRIGAL & ASSOCIATES, INC	OTHER INSURANCE-A/P, COMM DEVE		\$	46.00	01-1200	\$	25.00
0000165489	0613	MADRIGAL & ASSOCIATES, INC	INSURANCE		\$	25,637.00	01-1200	\$	248.97
							01-1300	\$	2,911.83
							01-1350	\$	32.52
							01-1400	\$	716.42
							01-1500	\$	915.00
							01-1600	\$	205.10
							01-1700	\$	313.08
							01-1800	\$	85.68
							01-1900	\$	255.26
							15-4100	\$	491.22
							20-4500	\$	1,973.90
							30-5100	\$	65.58
							30-5200	\$	1,367.22
							30-5300	\$	1,085.43
							40-6100	\$	2,066.82
							40-6200	\$	7,676.46
							40-6300	\$	1,585.07
							50-7000	\$	1,456.20
0000165455	0613	MADRIGAL & ASSOCIATES, INC	OTHER INSURANCE-A/P, COMM DEVE		\$	46.00	70-7100	\$	21.00
0000165489	0613	MADRIGAL & ASSOCIATES, INC	INSURANCE		\$	25,637.00	70-7100	\$	1,090.45
0000165500	0763	MAIER ENTERPRISES	BLDG&GRNDS MAINT-PARKS	66310	\$	750.00	01-1500	\$	750.00
0000165456	1684	MATHESON TRI-GAS, INC	CONST MATER, EQUIP MAINT-SPCC	66311	\$	1,135.40	15-4100	\$	305.62
							40-6200	\$	829.78
0000165457	0157	MAYER SPECIALTY SERVICES LLC	PROF SERV-WW, WTR PROD	66312	\$	4,530.00	30-5200	\$	810.00
							50-7000	\$	3,720.00
0000165458	0142	MCCUNE HEATING & COOLING, INC	BLDG & GRND SUPP-SPCC	66313	\$	101.95	15-4100	\$	101.95
0000165521	2811	MERITAIN HEALTH INC	HEALTH INSURANCE CLAIMS	66314	\$	9,305.19	39-3950	\$	9,305.19
0000165459	0535	MI-TE ELECTRIC	EQUIP MAINT-WTR PROD	66315	\$	7,454.06	30-5200	\$	7,454.06
0000165460	1572	MIDWEST TRUCK EQUIPMENT, INC	BLDG & GRNDS SUPP-SPCC	66316	\$	134.54	15-4100	\$	32.53
							20-4500	\$	102.01
0000165461	2276	MSD ENVIRONMENTAL SERVICES, INC	LAB SUPPLIES-WW	66317	\$	4,621.33	50-7000	\$	4,621.33
0000165462	2580	MVP LOGISTICS, LLC	GAS UTILITY-ELEC PROD	66318	\$	16.19	40-6200	\$	16.19
0000165463	3268	NATIONAL SCREENING BUREAU	OTHER SERV-SPCC	66319	\$	68.70	15-4100	\$	68.70

0000165495	0023	O'REILLY AUTOMOTIVE INC	EQUIP MAINT,VEH MAINT-PKS, SFL	66320	\$	527.72	01-1500	\$	81.48
							01-1600	\$	155.81
							01-1900	\$	8.99
							15-4100	\$	89.63
							40-6200	\$	9.84
							40-6300	\$	129.76
							50-7000	\$	7.27
							70-7100	\$	44.94
0000165464	0948	PAVING MAINTENANCE SUPPLY	CONST MATERIAL-SPCC	66321	\$	400.00	15-4100	\$	400.00
0000165516	3309	PAYCHEX OF NEW YORK, LLC	PROF SERV	66322	\$	11,961.23	09-3600	\$	7,147.14
							15-4100	\$	351.18
							20-4500	\$	759.33
							30-5100	\$	137.01
							30-5200	\$	339.97
							30-5300	\$	367.34
							40-6100	\$	685.12
							40-6200	\$	654.72
							40-6300	\$	566.56
							50-7000	\$	516.38
							70-7100	\$	436.48
0000165502	3305	PROFESSIONAL FLEET SERVICES	VEH SUPP, EQUIP SUPP-CEM, SPCC	66323	\$	1,287.73	01-1900	\$	260.00
							15-4100	\$	680.00
							70-7100	\$	347.73
0000165466	1209	R & L TRUCK PARTS	EQUIP SUPP-SPCC	66324	\$	49.00	15-4100	\$	49.00
0000165505	2534	RED MUNICIPAL & INDUSTRIAL EQUIP	MEISEWER REPAIR SUPP-WW	66325	\$	3,789.29	50-7000	\$	3,789.29
0000165465	0075	REDNECK TRAILER SUPPLIES	VEH SUPP, EQUIP SUPP-SPCC	66326	\$	230.93	15-4100	\$	103.76
							40-6300	\$	127.17
0000165511	2671	RELIANCE STANDARD LIFE INS CO	DEDUCTION-P/R 11/15/17	66327	\$	398.60	37-0000	\$	398.60
0000165467	3263	RELIANCE STANDARD LIFE-BASIC	INSURANCE	66328	\$	292.55	09-3600	\$	159.00
							15-4100	\$	6.96
							20-4500	\$	22.23
							30-5100	\$	3.48
							30-5200	\$	11.92
							30-5300	\$	12.92
							40-6100	\$	20.88
							40-6200	\$	16.40
							40-6300	\$	12.92
							50-7000	\$	17.40
							70-7100	\$	8.44
0000165468	1283	SAFETY-KLEEN CORP	BLDG & GRND SUPP-SPCC	66329	\$	168.98	15-4100	\$	168.98
0000165469	1961	SCHMIDT & SONS, INC	EQUIP MAINT-ELEC PROD	66330	\$	32.01	40-6200	\$	32.01
0000165470	1070	SERVI-TECH, INC	PROF SERV-WW	66331	\$	25.80	50-7000	\$	25.80
0000165484	3266	SIDENER ENVIRONMENTAL SERVICES, INC	EQUIP SUPP-WTR PROD	66332	\$	330.01	30-5200	\$	330.01
0000165518	3380	SMITH BROS EXCAVATING	OTHER SERV-ELEC DIST	66333	\$	3,763.00	40-6300	\$	3,763.00
0000165471	0689	SOUTHWEST BUTLER QUARRY LLC	CONST MATERIAL-SPCC	66334	\$	414.72	15-4100	\$	414.72
0000165474	0657	SOUTHWIND OIL CORP	GASOLINE, DIESEL FUEL	66335	\$	2,354.17	01-1600	\$	637.59
							20-4500	\$	147.30
							40-6200	\$	324.30
							40-6300	\$	1,244.98

0000165472	1266	STAR LUMBER & SUPPLY CO, INC	STRUCTURES & IMPROVF-SP PARKS	66336	\$	51.99	06-3300	\$	51.99
0000165473	2682	SURENCY LIFE AND HEALTH	INSURANCE	66337	\$	124.32	18-4400	\$	124.32
0000165475	1079	TERRACON	ENGINEERING FEES-S OHIO ST PJ	66338	\$	3,037.00	80-8050	\$	3,037.00
0000165476	2544	TOTAL PRINTING SOLUTIONS	PRINTING & ADV-WW	66339	\$	108.00	50-7000	\$	108.00
0000165477	1582	TRACTOR SUPPLY CREDIT PLAN	EQUIP SUPP-SPCC	66340	\$	32.97	15-4100	\$	32.97
0000165478	0686	TRUCK PARTS & EQUIPMENT, INC	VEH SUPP, EQUIP SUPP-SPCC	66341	\$	1,082.81	15-4100	\$	580.46
							20-4500	\$	319.39
							40-6200	\$	182.96
0000165499	2180	U.S. BANK EQUIPMENT FINANCE	EQUIP LEASING-A/P	66342	\$	28.71	70-7100	\$	28.71
0000165479	0573	UCI UTILITY CONSULTANTS	OTHER SERVICES-SANIT, WW	66343	\$	150.00	20-4500	\$	100.00
							50-7000	\$	50.00
0000165494	3292	ULINE INC	BLDG & GRNDS SUPP-ADMIN	66344	\$	136.43	01-1000	\$	136.43
0000165480	0699	USA BLUE BOOK	SEWER REPAIR SUPP-WW	66345	\$	216.43	50-7000	\$	216.43
0000165481	0116	WESTAR ENERGY	MONTHLY SERV	66346	\$	1,157.32	40-6100	\$	16.45
							70-7100	\$	1,140.87
0000165497	0102	WILLIAMSON PLUMBING, INC	BLDG & GRNDS MAINT-PARKS	66347	\$	71.49	01-1500	\$	71.49
0000165482	2414	WINZER CORPORATION	EQUIP MAINT-ELEC PROD	66348	\$	1,450.82	40-6200	\$	1,450.82
0000165514	3201	YMCA	DEDUCTIONN-P/R 11/15/17	66349	\$	1,081.06	37-0000	\$	1,081.06
							TOTAL	\$	720,234.38

ORD 11A (11/15/2017)

A/P WARRENT REGISTER SUMMARY BY FUND & DEPT
 For checks after: 11/2/2017

Fund	Dept	Description	Dept-Amt	Fund Total
01	0000	REVENUE		
01	1000	ADMINISTRATION	\$2,428.14	
01	1100	CITY CLERK	\$1,302.52	
01	1200	INSP	\$746.35	
01	1300	SAFETY	\$5,525.03	
01	1350	COURT	\$547.24	
01	1400	STREET	\$1,074.65	
01	1500	PARKS	\$2,159.47	
01	1600	SANTA FE LAKE	\$1,476.49	
01	1700	SWIMMING POOL	\$344.08	
01	1800	ANIMAL CONTROL	\$3,006.74	
01	1900	CEMETERY	\$1,315.15	
01	2100	VOLUNTEER FIRE	\$3,500.00	
				\$23,425.86
02	2900	LIBRARY		
04	3100	SPECIAL ALCOHOL FUND		
05	3200	GUEST TAX	\$59.00	
				\$59.00
06	3300	SPECIAL PARKS	\$315.01	
				\$315.01
08	3500	LIBR EMPL BENEFIT		
09	3600	EMPLOYEE BENEFIT	\$11,175.62	
				\$11,175.62
11	3800	CEMETERY ENDOWMENT		
12	3900	STREET SALES TAX		
15	4100	SPECIAL CITY/COUNTY	\$6,192.52	
				\$6,192.52
16	4200	CAPITAL IMPROVEMENTS		
17	0000	REVENUE		
17	4390	E-COMM/API LOANS		
18	4400	EMPLOYEE INSURANCE	\$124.32	
				\$124.32
20	4500	REFUSE	\$19,775.72	
				\$19,775.72
23	5000	SANITATION BOND/INT		
24	2440	EMERG COMM (2012)		
27	2750	ECONOMIC DEVELOPMENT		
30	5100	WATER ADMINISTRATION	\$866.53	
30	5200	WATER PRODUCTION	\$46,383.01	
30	5300	WATER DISTRIBUTION	\$7,634.24	
				\$54,883.78
33	5500	WTR BONDS P & I		
37	0000	REVENUE	\$84,391.90	
				\$84,391.90
39	3950	EMP HEALTH INSURANCE	\$9,305.19	
				\$9,305.19
40	0000	REVENUE		
40	6100	ELECTRIC ADMINISTRATION	\$7,591.57	
40	6200	ELECTRIC PRODUCTION	\$465,657.13	
40	6300	ELECTRIC DISTRIBUTION	\$9,187.77	

A/P WARRENT REGISTER SUMMARY BY FUND & DEPT
For checks after: 11/2/2017

Fund	Dept	Description	Dept-Amt	Fund Total
				\$482,436.47
41	6800	ELEC RESERVE		
45	4380	2002 ELECTRIC P&I		
47	4940	WASTEWTR RESERVE		
48	4850	SEWER CBBG PROJECT		
49	4950	WASTEWATER TREATMENT		
50	7000	WASTEWATER	\$20,331.65	
50	7050	WASTEWTR COLLECTION		\$20,331.65
52	6400	CORP LEVEE	\$154.99	\$154.99
53	8500	SALES TAX		
56	5610	2016 PRIDE&PROGRESS		
58	5810	COMPREHENSIVE PLAN		
59	5910	GIS MAPPING		
60	7500	BOND & INTEREST		
66	6670	LIONS CLUB PROJECT		
68	6880	DEPOT PROJECT		
70	7100	AUGUSTA AIRPORT	\$4,625.35	\$4,625.35
71	0000	REVENUE		
73	7350	PUBLIC WORKS BLD PJ		
80	8050	SOUTH OHIO STREET	\$3,037.00	\$3,037.00
81	8110	MARSH/DOG DONATION		
84	8400	FAA LAND ACQUISITION		
			Total:	\$720,234.38

commercialcard™




Transaction History for 11/01/2017

Transactions

Trans Date	Post Date	Transaction Description	Amount
10/06/17	10/06/17	BALANCE TRANSFER	\$209.11
10/20/17	10/20/17	CK PAYMENT THANK YOU KANSAS CITY MO	\$-3,604.34
		TOTAL 4715625206000004 \$3,395.23-	
10/03/17	10/04/17	KTA - TRANSA TEMP - RET WICHITA KS	\$6.00
		MCC: 4784 MERCHANT ZIP: 67207	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
10/04/17	10/05/17	KTA - TRANSA TEMP - RET WICHITA KS	\$6.00
		MCC: 4784 MERCHANT ZIP: 67207	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
10/05/17	10/06/17	CAPITAL PLAZA HOTEL TO TOPEKA KS	\$143.29
		MCC: 7011 MERCHANT ZIP: 66612	
		LODGING CHECK-IN DATE: 10/03/17	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
		CUSTOMER CODE: 0000000000000000	
10/14/17	10/16/17	Norton *AP1238902427 877-294-5265 CA	\$108.74
		MCC: 5968 MERCHANT ZIP: 94043	
		SALES TAX: \$ 0.00 TAX INCLUDED:	
10/17/17	10/17/17	ADJUSTMENT-PURCHASES	\$-59.00
10/17/17	10/17/17	ADJUSTMENT-PURCHASES	\$-59.00
10/17/17	10/18/17	PLAQUEMAKER 866-8809617 IN	\$59.00
		MCC: 5999 MERCHANT ZIP: 46040	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/17/17	10/19/17	PLAQUEMAKER 866-8809617 IN	\$59.00
		MCC: 5999 MERCHANT ZIP: 46040	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/17/17	10/22/17	PLAQUEMAKER 866-8809617 IN	\$59.00
		MCC: 5999 MERCHANT ZIP: 46040	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/30/17	10/31/17	Norton *AP1240235601 877-294-5265 CA	\$138.76
		MCC: 5968 MERCHANT ZIP: 94043	
		SALES TAX: \$ 0.00 TAX INCLUDED:	
10/31/17	11/01/17	KTA - TRANSA TEMP - RET WICHITA KS	\$6.00
		MCC: 4784 MERCHANT ZIP: 67207	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
		JOSH SHAW	
		TOTAL \$467.79	
10/06/17	10/08/17	WAL-MART #0346 AUGUSTA KS	\$5.82
		MCC: 5411 MERCHANT ZIP: 67010	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		CUSTOMER CODE: 1006170346	
10/19/17	10/20/17	KETCH ALL COMPANY 805-5437223 CA	\$111.44
		MCC: 5999 MERCHANT ZIP: 93401	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		CUSTOMER CODE: 390101918020002	
		RAY MARBUT	

		TOTAL	\$117.26
10/12/17	10/13/17	KANSASLAND TIRE ANDOVER KS	\$24.95
		MCC: 5532 MERCHANT ZIP: 67002	
		SALES TAX: \$ 0.00 TAX INCLUDED:	
10/29/17	10/30/17	TRACTOR-SUPPLY-CO #0472 WICHITA EAST KS	\$39.99
		MCC: 5599 MERCHANT ZIP:	
		CHAD MCCLUSKEY	
		TOTAL	\$64.94
10/02/17	10/04/17	STRAUB INTERNATIONAL 620-792-5256 KS	\$30.00
		MCC: 5046 MERCHANT ZIP: 67530	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		CUSTOMER CODE: CW97455	
10/02/17	10/04/17	ATWOOD 47 ANDOVER ANDOVER KS	\$124.99
		MCC: 5251 MERCHANT ZIP: 67002	
		SALES TAX: \$ 9.79 TAX INCLUDED: 1	
10/10/17	10/11/17	TRACTOR-SUPPLY-CO #0472 WICHITA EAST KS	\$599.94
		MCC: 5599 MERCHANT ZIP:	
10/19/17	10/20/17	TRACTOR-SUPPLY-CO #0472 WICHITA EAST KS	\$124.33
		MCC: 5599 MERCHANT ZIP: 67207	
		SALES TAX: \$ 7.86 TAX INCLUDED: 1	
10/24/17	10/25/17	PURPLE WAVE MANHATTAN 785-5377653 KS	\$577.50
		MCC: 8999 MERCHANT ZIP: 66502	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
		CUSTOMER CODE: 40382228748	
		BILL WEBSTER	
		TOTAL	7 \$1,456.76
10/04/17	10/06/17	LITTLE CAESARS 2000-0003 DODGE CITY KS	\$7.43
		MCC: 5814 MERCHANT ZIP: 67801	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/06/17	10/08/17	ARBY'S 5602 DODGE CITY KS	\$9.21
		MCC: 5814 MERCHANT ZIP:	
10/08/17	10/09/17	HAMPTON INNS 620-2250000 KS	\$277.62
		MCC: 3665 MERCHANT ZIP: 67801	
		LODGING CHECK-IN DATE: 10/04/17	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		CUSTOMER CODE: 022100812440028	
10/30/17	11/01/17	OFFICE DEPOT #156 800-463-3768 TX	\$79.99
		MCC: 5965 MERCHANT ZIP: 75150	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
10/30/17	11/01/17	OFFICEMAX/OFFICEDEPT#6874800-463-3768 KS	\$140.47
		MCC: 5965 MERCHANT ZIP: 66111	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
		COLLEEN BECKLEY	
		TOTAL	\$514.72
10/13/17	10/15/17	KANSASLAND TIRE ANDOVER KS	\$77.80
		MCC: 5532 MERCHANT ZIP: 67002	
		SALES TAX: \$ 0.00 TAX INCLUDED:	
10/13/17	10/15/17	KANSASLAND TIRE ANDOVER KS	\$77.80
		MCC: 5532 MERCHANT ZIP: 67002	
		SALES TAX: \$ 0.00 TAX INCLUDED:	
10/20/17	10/22/17	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA	\$30.32
		MCC: 5942 MERCHANT ZIP: 98109	
		SALES TAX: \$ 2.44 TAX INCLUDED: 1	
		CUSTOMER CODE: 113-5234962-56714	

10/15/17

10/22/17		AMAZON MKTPLACE PMTS AMZN.COM/BILLWA	\$10.27
		MCC: 5942 MERCHANT ZIP: 98109	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
		CUSTOMER CODE: 113-5234962-56714	
		TIM FOLLIS	
		TOTAL	.196.19
10/03/17	10/04/17	WWW.1AND1.COM 877-461-2631 PA	\$44.58
		MCC: 4816 MERCHANT ZIP: 19087	
		SALES TAX: \$ 2.52 TAX INCLUDED: 1	
		CUSTOMER CODE: K19804489/10-0287	
10/14/17	10/15/17	EMBASSY SUITES OLATHE KS	\$337.08
		MCC: 3695 MERCHANT ZIP: 66051	
		LODGING CHECK-IN DATE: 10/11/17	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		CUSTOMER CODE: 033101412470020	
		ERICA JONES	
		TOTAL	\$381.66
10/14/17	10/15/17	HAMPTON INNS 316-5243777 KS	\$311.85
		MCC: 3665 MERCHANT ZIP: 67110	
		LODGING CHECK-IN DATE: 10/10/17	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		CUSTOMER CODE: 022101402230007	
		CODY SIMS	
		TOTAL	\$311.85
10/04/17	10/05/17	WALMART.COM 8009666546 800-966-6546 AR	\$34.99
		MCC: 5310 MERCHANT ZIP: 72716	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/05/17	10/06/17	WALMART.COM 8009666546 800-966-6546 AR	\$164.94
		MCC: 5310 MERCHANT ZIP: 72716	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/03/17	10/08/17	SHERATON OVERLAND PARK OVERLAND P CREDIT	\$-21.30
		MCC: 3503 MERCHANT ZIP: 66211	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		CUSTOMER CODE: 1188192	
		MAKALA NAVARRO	
		TOTAL	\$178.63
10/02/17	10/03/17	REPAIRMAN JACK LLC WICHITA KS	\$272.67
		MCC: 5046 MERCHANT ZIP:	
10/04/17	10/06/17	SPACE STATION STORAGES AUGUSTA KS	\$18.67
		MCC: 4214 MERCHANT ZIP: 67010	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/14/17	10/15/17	ZORO TOOLS INC 855-2899676 IL	\$35.27
		MCC: 5085 MERCHANT ZIP: 60089	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
		CUSTOMER CODE: 1955	
10/16/17	10/17/17	KANSAS BUREAU OF WATER 785-296-5500 KS	\$25.00
		MCC: 4900 MERCHANT ZIP: 66612	
		SALES TAX: \$ 0.00 TAX INCLUDED: 2	
		CUSTOMER CODE: WW EXAM-CABRALES	
10/23/17	10/25/17	SPACE STATION STORAGES AUGUSTA KS	\$15.24
		MCC: 4214 MERCHANT ZIP: 67010	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		ERIC BURRIS	
		TOTAL	\$366.85

10/03/17

10/04/17		USPS PO 1905830591 AUGUSTA KS	\$7.20
		MCC: 9402 MERCHANT ZIP:	
10/10/17	10/11/17	USPS PO 1905830591 AUGUSTA KS	\$8.77
		MCC: 9402 MERCHANT ZIP: 67010	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/11/17	10/12/17	USPS PO 1905830591 AUGUSTA KS	\$9.85
		MCC: 9402 MERCHANT ZIP: 67010	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/17/17	10/18/17	USPS PO 1905830591 AUGUSTA KS	\$7.20
		MCC: 9402 MERCHANT ZIP: 67010	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
10/20/17	10/20/17	CK PAYMENT THANK YOU KANSAS CITY MO	\$-216.31
10/25/17	10/26/17	USPS PO 1905830591 AUGUSTA KS	\$8.50
		MCC: 9402 MERCHANT ZIP: 67010	
		SALES TAX: \$ 0.00 TAX INCLUDED: 0	
		BRANDON GREEN	
		TOTAL :	\$174.79-



**CITY OF AUGUSTA
CITY COUNCIL AGENDA REPORT**

Meeting Date: November 20, 2017
Department: Administration/Public Works
Submitted By: Josh Shaw, City Manager
Prepared By: Josh Shaw, City Manager
Agenda Title: **Presentation from City Engineer Updating the City Council on Various Construction Projects; Discussion of North Ohio Street**

RECOMMENDED ACTION:

Receive a presentation from the city engineer and city staff regarding various city projects, including the following: 2017 street sales tax projects, city lake road, South Ohio Project, and the Garvin Park restrooms; Discuss maintenance needs for North Ohio Street.

BACKGROUND:

The City Engineer from Schwab Eaton will be present to provide updates on the status of several major projects currently under construction. Discussion topics will include the timetable for bidding the 2017 street sales tax and city lake road projects, a status update on construction progress on the Garvin Park restroom and concessions facilities, and progress discussions for work on the South Ohio Street project.

Additionally, the city engineer has reviewed the asphalt conditions on North Ohio Street and will lead a discussion about recommendations for repairs. As the City Council may recall, this project was discussed briefly earlier this year as a possible maintenance project for 2018.

Department Head Approval Date:
City Manager Approval Date: 11/17/2017
City Attorney Approval Date:
Attachments (*list in packet assembly order*):



**CITY OF AUGUSTA
CITY COUNCIL AGENDA REPORT**

Meeting Date: November 20, 2017
Department: Administration
Submitted By: Erica Jones, City Clerk / Director of Finance
Prepared By: Erica Jones, City Clerk / Director of Finance
Agenda Title: **Schedule a Public Hearing to Take Input and Comment on the Proposed 2017 Budget Amendments**

RECOMMENDED ACTION:

Schedule a public hearing on Monday, December 18, 2017 at 7:00 p.m. at City Hall to take input and comment on the Proposed Amendments to the 2017 Budget.

BACKGROUND:

By state statute, any amendment to the annual budget must be adopted by the Governing Body prior to the end of the budgeted year. A public hearing must be conducted prior to the council's adoption of the amended budget. The notice of public hearing must be published at least ten days prior to the public hearing.

ANALYSIS:

Due to publication timing constraints, it is necessary to schedule the public hearing prior to staff determining which funds will need to be amended and by what amounts. Staff anticipates there will be funds that will require an amendment and therefore is recommending the public hearing be scheduled now. Staff will prepare the public notice reflecting the proposed amendments after the November month end financials are reviewed and will provide a copy of that notice to the Governing Body and the Butler County Times Gazette on December 4, 2017.

Department Head Approval Date: 11/15/17

City Manager Approval Date:

City Attorney Approval Date:

Attachments (*list in packet assembly order*):



CITY OF AUGUSTA CITY COUNCIL AGENDA REPORT

Meeting Date: November 20, 2017
Department: Administration
Submitted By: Josh Shaw, City Manager
Prepared By: Josh Shaw, City Manager
Agenda Title: **Informational Memorandum**

A. CURRENT JOB RECRUITMENTS:

1. Water Distribution Operator Trainee
2. Assistant to the City Manager
3. Cemetery Sexton
4. Street Laborer Full Time
5. Power Plant Operator Trainee

B. CURRENT BID OPPORTUNITIES:

1. Community Development Block Grant (CDBG) Sanitary Sewer Rehabilitation Basin 'A' – Bids were Opened November 15th, 2017 at 2:00 p.m. Staff, city engineer, and financial consultant are reviewing bids to prepare recommendations for the City Council's consideration.
2. City Website – City received nine (9) proposals from vendors to build the new city website. Staff is currently reviewing the proposals to determine next steps. Goals is to select a vendor and have them under contract by the end of the year.

C. CITY MANAGER ACTIVITIES:

1. Attended KACM Annual conference in Lenexa, KS.
2. Attended GIS training for the City's new GIS mapping system.
3. Met with NATSB to discuss screening tools for job applicants.
4. Attended Comprehensive Plan community forum.
5. Completed multiple phone screenings for Assistant to the City Manager candidates. Interviews scheduled for week of November 20th.
6. Met with citizen about various items including DAI, Chamber, and comprehensive planning for the city.
7. Attended API meeting at Frisco Depot.
8. Met with representatives from Leadership Butler to discuss future of the organization.
9. Met with supervisory staff and executive team to discuss performance evaluation process for city employees.

10. Spoke with Bill Morris and Mike Clifton regarding the sale options for Frisco Depot tax credits.
11. Met with Mayor and newly elected Council Members to provide a welcome, overview, and provide them with copies of our orientation manual and Governing Body Handbook.
12. Sent out notice letters for the 2018 Utility Abatement Program. Notices for also sent out for the annual special alcohol grants.
13. Responded to three (3) Council requests for information.
 - Possible inoperable vehicle.
 - Illegal dumping at Shryock Park.
 - Recycling agreement
14. Responded to (1) public requests for information.
 - Pit bull service dog

D. GENERAL UPDATES/ITEMS:

1. City Manager's graduation ceremony from the Kansas Certified Public Manager program will be on December 1, 2017.
2. City staff inquired with the state division of water resources regarding installation of concrete in the BBQ pits in Garvin Park. It does not appear that any floodway permits will be required because we are not changing the elevation more than one foot. We will have to issue ourselves a floodplain permit, but other than that, we should be able to proceed with the project.

E. PUBLIC WORKS UPDATES 10/29/17 – 11/11/17:

1. SOLID WASTE DIVISION

- 1.1. The Solid Waste Division report reflects the collection of waste and recycle.

Solid Waste Collection Totals	
Solid Waste	78.40 Tons (Holiday)
Recycle	26.63 Tons
Commercial Waste	73.23 Tons

2. STREET DIVISION

- 2.1. Work completed by the Street Division:

Location	Work Completed
5 Yellow Rose	Patch
2200 Chestnut Ct	Patch
Kelly & Johnson	Prep for Concrete/9x9 concrete approach
1138 Osage	Dug out/added KGC/added sand for under bricks/lay bricks
State & Clark	Add rock/put sand in hole/reset bricks and place sand on top
Alley between Cron & Socony	Help dig for Wastewater to repair sewer line
Dearborn & Kelly	Put up street sign

3. WASTEWATER DIVISION

4.1 Sewer Main Repair/Replacement

Location	Description
136 Shirley	Repair in alley 4' piece of 8" SDR35 PVC

4.2 Sewer Main Cleaning (Manhole Numbers and Footage)

Entrance Manhole	Exit Manhole	Total Cleaned (Feet)
C-79	C-84	500'
		500'

4.3 Sewer Callouts/Cleaning:

Entrance Manhole	Exit Manhole/Description	Total Cleaned (Feet)
C-341 (324 E 14 th regarding 319 Gregg)	C-340	340'
C-207 (1061 State, 1105 State, 1125 State)	C-208	500'
C-243 (1138 Dearborn)	C-244	500'
C-265 (Kansas Lift Station Episode)	C-262	950'
		2290

4.4 Work performed by the Wastewater Division: Sludge hauling – 64.5 tons.

4.5 A total of 4.6 Million Gallons of sewage were 8.5 dry tons of solids were produced.

4. WATER DIVISION

4.1. Locates performed: 22 Standard Locates, 16 Locate Updates and 9 Emergency Locates.

4.2. Water Main/Service Leak Repair

Main/Service Leak	Description
Osage and Clark	
1103 Ohio	
1134 State	Call out; turn water on and turn water off and on
Johnson & 15h	
1435 Starkey	

5.3 New Water Service/Main Installation

Address
204 Summit
Johnson & Kelly
Johnson & 15th
204 Summit
1435 Starkey

5.4 Meter Can and Meter Problems:

Location	Description
227 E Clark	Setter Valve
245 Wiley	Changed out ERT
1411 Ohio	Brown water

1308 Euclid	Dirt work
300 & 302 E Kelly	Dirt work
1703 Cron	Replace ring, lid, and read. Read is 2043

5.5 New/Replacement Meter Installation:

Address
806 Tracy
1325 Parkridge
612 Belmont

5.6 Fire Hydrant Flushing:

Address
Dearborn & Kelly
Dearborn & Summit
6 th & School

5.7 New Valve Installation/Replacement:

Address	
14 th & Ohio	Valve installation
14 th & Euclid	
6 th Raw Water Hydrant	Added risers to it and brought to grade

F. ATTACHMENTS:

1. Minutes for various meetings of the Butler County Commission
2. Calendar of Upcoming Events
3. ACM Memo



**CITY OF AUGUSTA
CITY COUNCIL AGENDA REPORT**

Meeting Date: November 20, 2017
 Department: Community Development
 Submitted By: Cody Sims, Assistant City Manager
 Prepared By: Cody Sims, Assistant City Manager
 Agenda Title: **Assistant City Manager Memo**

AUGUSTA MUNICIPAL AIRPORT

✚ ***Full-Depth Crack Repair Project.*** Vogts – Parga wrapped up the full-depth crack repair project on Thursday, November 17, 2017. They were able to fill in all of the cracks from the south edge of the runway, north for approximately 1,450 feet. This will be good for the runway as it addresses critical safety issues until such time the FAA will fund for the runway to be reconstructed.

✚ ***November Airport Advisory Board Meeting.*** The Airport Advisory Board met at the FBO Conference Room on Wednesday, November 15, 2017 at 6:30pm. Two topics of discussion included the new Spill Prevention, Control and Countermeasures (SPCC) Plan produced by Aqua Tech Consulting Engineers and the Alternatives, CIP, and ALP of the Airport Master Plan. Remaining chapters have been submitted to the FAA for review and approval. The planning consultant is planning to submit the master plan to the City for review before Thanksgiving, and then submit the master plan report to the FAA for final approval in December. Due to the master planning schedule and Christmas, the Airport Advisory Board will not meet again until January 17, 2018. The tentative plan is to bring the master plan and ALP to the Governing Body for final approval in February 2018; however, that will depend on the speed in which the FAA can review and approve the plan.

✚ ***Airport Line Manager.*** Randy Smith (Airport Line Manager) has submitted his resignation from Augusta Municipal Airport effective on November 18, 2017 at which time he will be taking a similar position at a busier private airport in the Wichita metro area. In talking with Randy he indicated the move is entirely because of financial restrictions as a result of KPERS retirement benefits. He indicated he has thoroughly enjoyed working for the City of Augusta and wishes he could continue working at

Augusta Municipal Airport. I appreciate everything Randy has done at the airport and wish him all the best in his new endeavor.

- ✚ **October Fuel Sales.** According to credit card sales data received each day, the following table shows the amount of 100LL AvGas, Jet-A fuel, and motor oil sales during October 2017. This does not include Accounts Receivable data purchased through the self-serve system.

<i>Product</i>	<i>Gallons/Units</i>	<i>Net Revenue</i>
100LL AvGas	2,499.80	\$10,639.80
Jet-A Jet Fuel	500.00	\$1,717.07
Motor Oil	7.00	\$62.42

CODES AND INSPECTIONS

- ✚ **244 East 12th Avenue.** The property owner at 244 East 12th has removed the condemned residential garage structure from his back yard to the satisfaction of Code Enforcement. The condemnation was going to be brought back to the Governing Body at the November 20, 2017 meeting if the property owner failed to take action. He had indicated to staff he would complete the demolition of the garage at the end of October or beginning of November. With the demolition complete, no further action is required with the demolition.

PARKS AND RECREATION

- ✚ **Garvin Park Restroom Project.** The contractor has finished excavating both restroom sites and conducted soil samples to determine moisture content of the soil. According to the City Engineer, the moisture content was acceptable, which we anticipate will eliminate the need for additional soil reconditioning as approved by the City Council in bid alternative A-3. Once we receive the soil test reports verifying the soil conditions, the City Engineer will request a deduct of \$6,700 from the project costs. The contractor has filled the excavated sites with the required fill material and poured the concrete footings for the small restroom structure.
- ✚ **Municipal Swimming Pool.** Staff received a quote from D.E.M. Industries to sandblast the concrete deck of the municipal swimming pool for approximately \$17,000 to create a more abrasive surface to help eliminate slips and falls when the concrete gets wet during pool operations.
- ✚ **Shoreline Maintenance.** With grounds maintenance in the park system finished until spring time, I have directed Parks Division staff to begin removing excessive overgrowth

along the shoreline of Augusta City Lake. This will likely include some trees along the shoreline that are deemed to be hazardous. The intent of this project is to improve the aesthetics and visibility of the lake. Staff has started near the southern point of the dam and will work their way along the eastern shoreline to the north bridge.

PLANNING AND ZONING

- ✚ ***Phase I Master Drainage Plan.*** The Planning Commission met on Monday, November 13, 2017 to review the Phase I Final Master Drainage Plan for Lot 1, Block 1 of The Point Addition. Kevin Unrein is preparing the former hospital structure to be redeveloped into loft apartments. He is currently finishing demolition before starting the rebuilding phase. After a thorough review, the Planning Commission voted in favor of approving the Phase I Final Master Drainage Plan. A Phase II Final Master Drainage Plan will be required for the south half of Lot 1, Block 1 to finish the entire redevelopment project.



CITY OF AUGUSTA CITY COUNCIL AGENDA REPORT

Meeting Date: November 20, 2017
 Department: Administration
 Submitted By: Josh Shaw, City Manager
 Prepared By: Josh Shaw, City Manager
 Agenda Title: **Executive Session**

RECOMMENDED ACTION:

Staff is recommending that the Council go into executive session for personnel matters of non-elected personnel.

The proper motion to go into executive session would be as follows:

“I move to recess into executive session for ____ minutes to discuss an individual employee’s performance to conduct the City Manager’s annual evaluation pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). I ask that City Manager Josh Shaw join the Council in executive session. The governing body will reconvene in the Council Chambers at ____ p.m.”

Department Head Approval Date:

City Manager Approval Date: 11/17/2017

City Attorney Approval Date: 11/17/2017

Attachments *(list in packet assembly order):*

BUTLER COUNTY BOARD OF COMMISSIONERS
Tuesday, October 31, 2017

CALL TO ORDER

Commission Chairman Jeff Masterson called the Butler County Board of Commissioners to order at 9:00 a.m. Present were Commissioner Marc Murphy, Commissioner Ed Myers, Commissioner Mike Wheeler, Commissioner Dan Woydziak, County Administrator Will Johnson, and Clerk Recorder Chelsea McClure.

INVOCATION

Chaplain David Griffis, Heaven Sent Ministries, Andover, presented the invocation.

APPROVAL OF MINUTES

Commissioner Murphy motioned to approve the minutes of the Butler County Commission meeting for Tuesday, October 24, 2017 as written. Commissioner Woydziak seconded the motion. Motion carried 4-0-1. Commission Chairman Masterson abstained due to his absence last week.

(00:09:02)

PUBLIC COMMENTS

There were no public comments.

(00:09:11)

ITEM #1 – OLDER AMERICANS ACT CONTRACT FOR FY2018 BETWEEN BCDOA AND CPAAA

Crystal Noles, Department on Aging Director, came before the Board for approval of the FY2018 Older Americans Act Case Management and Assessment Contract between Central Plains Area Agency on Aging (CPAAA) and Butler County Department on Aging (BCDOA). The Older Americans Act program is an in-home service program administered by the CPAAA for Butler, Sedgwick, and Harvey Counties. Since the beginning of the program, BCDOA has provided the assessment and management of any clients in Butler County receiving these in home services. The Kansas Department for Aging and Disabilities Services is requiring that the CPAAA have a contract with BCDOA in order to continue to provide these services. Butler County served 50 unduplicated people on the Older Americans Act program in 2017. Butler County pays match for the Older Americans Act services. Because Butler County pays match, it is in the County's best interest to have local staff determine the amount of services clients need in their homes. Butler County does receive reimbursement for the Older Americans Act Case Management and Assessments, which totaled almost \$12,000.00 this past year.

Commissioner Woydziak motioned to approve the FY2018 Senior Care Act Case Management and Assessment Contract between CPAAA and BCDOA. Commissioner Murphy seconded the motion. Motion carried 5-0.

(00:12:29)

ITEM#2 – 2018-2019 KANSAS DEPARTMENT OF TRANSPORTATION LETTER OF FUND COMMITMENT, SUPPORT, AND AFFIDAVIT FOR THE BUTLER COUNTY DEPARTMENT ON AGING 5311 RURAL TRANSPORTATION PROGRAM

Crystal Noles, Department on Aging Director, came before the Board to recommend the Commissioners sign the Letter of Fund Commitment, Letter of Support, and Affidavit required for the Kansas Department of Transportation (KDOT) 5311 grant renewal application for 2018-2019 funding for the Butler County Department on Aging (BCDOA). The BCDOA provides General Public Transportation through the 5311 Rural Transportation Grant Program. This program provides 50% of funding for the transportation program for the Federal Government, 20% of funding from the state of Kansas, and 30% of funding from local mill levy match. Grant renewal applications are due every year now in November. As a grant requirement, each agency submitting applications for transportation funding must include a Letter of Commitment of Funds from its governing body, letters of support from local government, and an affidavit of authority for grant related documents. All matching funds for this program are included in the 2018 budget and are budgeted for every year in the BCDOA budget. Ms. Noles stated the program provided 17,883 rides throughout the 2017 fiscal year and also stated the transportation busses were in service for around 4,700 hours.

Commissioner Woydziak motioned to approve the Letter of Fund Commitment and Support and Affidavit for the Department on Aging Transportation program for the 2018-2019 year and allowed the Chair to sign. Commission Chairman Masterson seconded the motion. Motion carried 5-0.

(00:20:42)

ITEM#3 – MOTION HEALTH AGREEMENT SUSAN B. ALLEN HOSPITAL

Will Johnson, County Administrator, came before the Board for approval of an agreement with Susan B. Allen (SBA) for Motion Health services for all new employees and employees enrolled in the County's health insurance program at an annual cost of \$4,500. The County currently utilizes Susan B. Allen (SBA) to perform post offer testing on all employees through the hospital's Motion Health Division and has done so for almost 10 years. Recently SBA made a significant investment in a DARI system which utilizes computerized aided simulations for measurement of individuals' joints and movements. The same system is utilized by professional athletic teams to predict injuries and correct them before they occur. The County started utilizing the system about four months ago for post offer testing instead of utilizing a registered trainer for physical agility testing. Administrator Johnson noted the County has been impressed with the system thus far, and felt there is a lot of potential to be utilized in the County's Wellness Program in the future to assist employees with their health.

Commissioner Myers motioned to approve an agreement with SBA Memorial Hospital for Motion Health services for all new employees and employees enrolled in the County's health insurance program at an annual cost of \$4,500. Commissioner Wheeler seconded the motion. Motion carried 5-0.

Commissioner Woydziak inquired about the internet outage at the Western Tag Office. Scott Stoskopf, IT Director, noted one of the towers was struck by lightning last week and is in the process of being repaired. The Board discussed the lines and wait times at the Butler County Tag Offices.

(00:50:55)

VOUCHERS

Commissioner Woydziak motioned to approve vouchers for October 31, 2017, in the amount of \$674,328.40. Commissioner Murphy seconded the motion. Motion carried 5-0.

Commission Chairman Masterson, Commissioner Myers, and Commissioner Murphy asked questions of the vouchers.

(00:57:36)

COMMISSION ADDS & ABATES

There were no Adds & Abates.

(00:57:53)

OTHER ITEMS OF BUSINESS TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS

Commissioner Wheeler noted the County is offering Flu Shots today.

Commissioner Woydziak inquired about the Butler County Tax Sale.

Commissioner Myers stated the 20th Annual Celebration of Freedom will be held in El Dorado this weekend.

Commissioner Myers inquired about the participation rate for Butler County's new health savings account health insurance option.

Administrator Johnson informed the Board of the NACO Legislative Conference that will be held March 3rd-7th in Washington D.C. and inquired about their attendance.

Administrator Johnson noted he attended the ICMA Conference in San Antonio last week.

(01:16:01)

ADJOURNMENT

Commissioner Woydziak motioned to adjourn the meeting of the Board at 10:16 a.m. Commissioner Myers seconded the motion. Motion carried 5-0.

2017 - UPCOMING EVENTS

DATE	EVENT	DESCRIPTION	SPONSOR
11/25/2017	Small Business Saturday - UPDATE - Christmas Parade Cancelled	DAI - Annual Small Business Saturday Chamber of Commerce Christmas Parade has been cancelled because there are not enough participants available- there will be fun activities at the Depot	Downtown Augusta, Inc. 775- 4585 / Augusta Chamber of Commerce 775-6339
12/9/2017	Bisagno Christmas Movie	Annual Free Christmas Movie sponsored by the Bisagno Family - visit with Santa	Augusta Arts Council