



AGENDA
CITY OF AUGUSTA
PLANNING COMMISSION
April 25, 2016
8:00am

“Augusta – Where the metro’s edge meets the prairie’s serenity offering the perfect blend of opportunity and proximity for living, commerce and culture.”

A. CALL TO ORDER

B. MINUTES

1. Approve Minutes from the March 28, 2016 Planning Commission Meeting
 - i. Commission Motion/Vote

C. BUSINESS

1. CIP COMMITTEE APPOINTMENT

- a) Staff Report
- b) Planning Commission Motion/Vote

D. MATTERS FROM/FOR COMMISSION

1. Upcoming Planning Commission Activity
 - i. Final Plat for Broken Branch Ranch – May 23, 2016
 - ii. Rezones for Lots associated with Broken Branch Ranch – May 23, 2016
2. Planning Commission Questions/Comments

E. ADJOURN



Planning Commission Minutes

March 28, 2016

8:00am

Members Present: David Bisagno, Joe Luinstra, Connie Thurman, H.V. Chapin, David Berndsen, Rick Blue

Members Absent: Elmer Simon

Guests Present: Ronda Richardson, Brandy Neice, Kim Braungardt

Staff Present: Cody Sims, Assistant City Manager
Susan Smith, Community Development Administrative Assistant

David Bisagno called the meeting to order at 8:00 a.m.

The first item of business was to review the Minutes from the March 14, 2016 meeting. Connie Thurman made a motion to accept the Minutes, seconded by H.V. Chapin; Motion carried without opposition.

David Bisagno stepped down as chairman due to a conflict of interest with the zoning case. Connie Thurman introduced the first item of New Business: *Case No. Z2016-10: Zoning District Reclassification Request for Property Located at 120 West Josephine.*

Connie Thurman opened the public hearing. Cody Sims explained that a public hearing was required to consider a zoning district reclassification request from C-Commercial to R1 - Single-Family Residential for property located at 120 West Josephine. Kim Braungardt said the buyers would like to make this a group home facility. Connie Thurman asked how many people would be living in this home. Ronda Richardson replied that there could be up to eight people living at this location. David Berndsen asked if there will be windows in all of the bedrooms. Ronda responded there would be and they will work with the City Inspector and Fire Marshal. Connie Thurman read the Golden Factors for considering a zoning reclassification.

Connie Thurman closed the public hearing.

Rick Blue asked Cody Sims what the City's position was. Cody replied that since there was no one here to speak against the zoning change, and because he didn't see a problem with traffic, that this Zoning District Reclassification could be approved. Joe Luinstra asked if the City had heard from surrounding owners. Cody responded the City had not been contacted by any surrounding owners.

Rick Blue made a motion to approve the Zoning District Reclassification for 120 West Josephine from C-Commercial to R1-Single-Family Residential. The Motion was seconded by H.V. Chapin and carried without opposition.

David Bisagno returned to his position as chair.

David Bisagno introduced the second item of New Business: *Case No. Z2016-11: Final Master Drainage Plan for Appcon Addition*. The Planning Commission considered approval of the Final Master Drainage Plan for the AppCon Addition located at 525 and 603 West 7th Avenue. The drainage inlet reinforced concrete pipe, and man hole located outside of the established easement are private infrastructure and will be the responsibility of the property owner to maintain.

Connie Thurman made a motion to approve the Final Master Drainage Plan for Appcon Addition. The motion was seconded by Joe Luinstra; Motion carried without opposition.

Adjourn: At 8:27 a.m. Joe Luinstra made a motion to adjourn. Connie Thurman seconded, and the motion carried without opposition.

Secretary



CITY OF AUGUSTA PLANNING COMMISSION AGENDA REPORT

Meeting Date: April 25, 2016
Department: Community Development
Submitted By: Cody Sims, Assistant City Manager
Prepared By: Cody Sims, Assistant City Manager
Agenda Title: **CIP Committee Appointment**

RECOMMENDED ACTION:

Appoint a member of the Planning Commission to serve on the Capital Improvement Plan (CIP) Committee.

BACKGROUND:

City Staff is in the beginning stages of working on the 2017 Operating Budget and the 5-year Capital Improvement Plan. As such, Department Heads are submitting their requests to be included in the Capital Improvement Plan, which must be reviewed and scored for priority. Due to the nature of the CIP, the Planning Commission has historically appointed a member to be a part of the scoring process. This year, the scoring process is expected to take place the week of May 9th or May 16th, depending on Council and Planning Commission appointee's availability. Meetings will take place at Augusta City Hall and have historically occurred early in the morning.

Zoning Administrator Approval Date: 04/20/2016