



AGENDA
CITY OF AUGUSTA
Park Advisory Board Meeting
Thursday, November 30, 2023
5:30 P.M.

A. CALL TO ORDER

B. MINUTES

1. June 8, 2023 Minutes

Approval of minutes of the June 8, 2023 Park Advisory Board meeting.

a) Board Motion / Vote

C. BUSINESS

1. Castle Park Playground Design

Consider approval of design concept for Castle Park Playground at Shryock Park and recommend that the concept be submitted to City Council for approval.

a) Staff Report

b) Board Motion / Vote

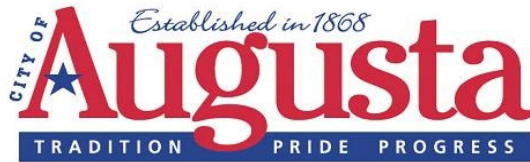
D. MATTERS FROM / FOR BOARD

1. Discuss lighting at Skatepark in Bill Reed Park.

2. Update on Knockwood Disc Golf Course at Santa Fe Lake

3. Update on Redbud Trail

E. ADJOURNMENT



**MINUTES OF THE
PARK ADVISORY BOARD MEETING
THURSDAY, JUNE 8, 2023
7:00 PM**

The Park Advisory Board met on June 8, 2023 with the following members present: Jeff Brown, Jayme Chapin, Shawn Davis, Jake Marr, and Bill Slade. Eric Birk and Logan Singhisen were absent. Staff present: City Manager Josh Shaw, Assistant to the City Manager Shawna Cortez, and Santa Fe Lake Caretaker Rod Davis. Also present: Kristey Williams, Brook Ponce, Kip Richardson, Quincy Simon, and Darin Gowen.

The meeting was called to order at 7:00 PM. Shawn Davis made a motion, seconded by Bill Slade, to approve the minutes of the March 14, 2023 meeting. Motion carried unanimously.

Business:

Augusta parent Brooke Ponce and former Mayor / current State Representative Kristey Williams were present to request City assistance with the construction of a new playground at Shryock Park by volunteers. Jayme Chapin made a motion, seconded by Jeff Brown, to recommend that City Council support the construction of a new playground at Shryock Park utilizing volunteers, with City to provide funds to match donations. Motion carried unanimously.

Darin Gowen and Quincy Simon were present to request to construct a remote-control car (RC) track on a City-owned parcel. Jeff Brown made a motion, seconded by Shawn Davis, to recommend that City Council allow the construction of an RC track under an overpass on a City-owned parcel at the southeast corner of 7th and Dearborn. Motion carried unanimously. Darin Gowen will put together more information for the next Park Board meeting.

Matters from / for the Board:

Update on Construction of Skatepark in Bill Reed Park – City staff is still waiting to receive signed documents from Spohn Ranch. Survey work has begun. Construction is expected after Labor Day.

Update on Disc Golf Course at Santa Fe Lake – Rod Davis displayed photos of tee boxes and discussed planting grass. He said the new disc golf course will possibly open in July. A promotional video was played. Josh Shaw displayed an overhead view of the course with a legend showing the names of the holes. Jayme Chapin made a motion, seconded by Jake Marr, to adjourn the meeting at 8:34 PM. Motion carried unanimously.



**CITY OF AUGUSTA
PARK ADVISORY BOARD AGENDA REPORT**

Meeting Date: November 30, 2023
 Department: Administration
 Submitted By: Josh Shaw, City Manager
 Prepared By: Shawna Cortez, Assistant to the City Manager
 Agenda Title: **Castle Park Playground Design**

RECOMMENDED ACTION:

Approval of design concept for Castle Park Playground at Shryock Park and recommend that the concept be submitted to the City Council for approval.

BACKGROUND:

The Castle Park Playground Rebuild Committee has been working with designers to create the attached site plan for the new play park. The plan contains a similar footprint to the original play park but is slightly larger and has more accessible components and the castle structures will be built with structural plastic and plastic lumber instead of timber.

ANALYSIS:

Fundraisers are approaching their original goal of \$300,000. However, the estimated project costs are higher than originally anticipated (see attached budget breakdown). The Committee is checking with other vendors for less expensive soft surfacing. Additionally, certain playground components may need to be modified slightly to fit the budget depending on the final fundraising totals. For example, a roller slide can be replaced with a plastic slide to save \$9,000.

City staff request that the Park Advisory Board review the draft site plan and recommend that City Council approve the plan and authorize the Committee and City Manager to determine final changes and updates to meet budgetary targets so that the Committee can start placing orders.

The project is currently scheduled for a 9-day community build beginning at the end of May.

FISCAL IMPACT/FUNDING SOURCE:

Fundraisers are collecting \$300,000 to be matched by the City for a total budget of \$600,000. However, fundraising will continue, and the final list of installed components will vary depending on budgetary needs.

Department Head Approval Date:

City Manager Approval Date:

City Attorney Approval Date:

Attachments *(list in packet assembly order):*

1. *Draft Site Plan for Castle Park*
2. *Video (see link: [11-10-23 Castle Playground Rebuild Augusta, KS.mp4](#))*
3. *Play By Design Proposal*
4. *Budget Breakdown - DRAFT*





304 north geneva street
ithaca, ny 14850

11/7/2023

City of Augusta
Castle Playground Rebuild
Attn: Josh Shaw, City Manager
Augusta, KS

PROPOSAL

Working with the City of Augusta and Castle Playground Rebuild Committee, Play by Design LLC (hereafter called PBD) will assist in creating a custom-designed, creative playground. PBD will provide the custom design, project management and construction supervision. The City of Augusta and Castle Playground Rebuild Committee will provide all materials and volunteer labor to prepare the site and construct the playground.

The play area will be designed in accordance with all ASTM and CPSC guidelines and safety standards for public playgrounds, as well as the requirements of ADAAG (Americans with Disabilities Act Accessibility Guidelines).

RESPONSIBILITIES

Play By Design:

- Schematic design.
- Design development including construction documents and details.
- Materials takeoff and final materials list.
- Organizational materials, including tools list and other useful coordinating information.
- Project management.
- Pre-construction visit to community for organizational meeting and design review
- On-site construction consultation, Phase 1: Construction Consultation (4 consultants & 3 days of construction) and Phase 2: Construction Consultation (4 consultants & 6 days of construction).
- Final inspection of completed structure at the end of construction.
- Playground maintenance information.

**Note: Play by Design orders manufactured playground parts and invoices the City of Augusta and Castle Playground Rebuild Committee. The invoice is in accordance with lead times and the build date. **



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City of Augusta and Castle Playground Rebuild Committee:

- All site preparation prior to the construction, including (but not exclusive to) grading, drainage, footings for equipment, stakeout survey, and digging postholes for play structure (PBD will provide stakeout drawings).
- Installation of walkways, new vegetation, and/or curbing if applicable.
- Secure and store all construction materials prior to the build. All materials must meet exact specifications as outlined in materials list provided by PBD. The manufactured components will be sourced factory-direct through PBD.
- Supply all tools required for volunteer build as outlined in list provided, including temporary electrical service to the build site.
- Recruit and enlist volunteer labor necessary to complete construction of playground. (Volunteer numbers as specified by PBD consultants).
- Provide food and water for volunteers (lunch, dinner, and snacks).
- Provide hotel accommodations for PBD consultants for Design Day, pre-construction visit, and during construction (typically donated).

** Note: PBD is not responsible for any site preparation: including surveying, permits/licensing, reviewing local codes, city preferences, and/or rules regarding curbing, drainage, and/or materials used, or excavation, removal, and disposal of current equipment and soil. If using rubber surfacing, prep work must be done to the specifications of the supplier.

**Project Exclusions unless otherwise noted: Permits/Licensing, Prevailing Wages, State or Federal (Davis Bacon) Wages, Demolition, Builders Risk Insurance, Union Fees (PLA/PSA Contracts), Drainage, Additionally Insured, Engineering, Waste/Dumpsters, OCIP, Fall Height/Attenuation Testing, Rooftop Installations, Waiver of, Subrogation, Fencing/Security, Extended Warranty, Bonding, Excavation and Site, Work/Preparation, Marking of underground utilities (Dig Safe), Unless specifically included, this excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; installation tools/equipment; safety surfacing; borders and drainage provisions, and drainage stone. The customer will be responsible for unloading equipment off the truck and disposal of debris. The Customer must transport equipment to the site of installation. Pricing is based on all work being done in one mobilization. In the event that site soil or rock conditions are such to prevent normal installation time and procedures, the owner/customer will be responsible for additional equipment and labor expenses.

Additional Services Not Included: Any work mutually agreed upon beyond the Scope of Services defined in this proposal would be deemed "Extra Work" and is subject to additional fees.



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PLAY BY DESIGN PROFESSIONAL FEES

Design Phase / Project Management	\$18,500
Pre-construction Visit	\$1,500*
Phase 1: Construction Consultation (4 consultants & 3 days of construction)	\$14,400*
Phase 2: Construction Consultation (4 consultants & 6 days of construction)	\$28,800*

*Reimbursement of all travel time/expenses, due upon receipt of invoice.

Payment schedule

Due date

Design Phase / Project Management	65% upon receipt of plans 35% 10 wks. before build
Pre-construction	Two weeks after visit
Construction Consultation	Final day of construction
Travel expense reimbursement	Upon receipt of invoice

Reimbursement of all travel time/expenses, including \$150 fee per consultant each day of travel, this fee covers time traveling and any travel expenses that occur during time traveled.

X

X

Lee Archin
Co-Founder of Play By Design

Item	Cost	Description
Design/Project Management, Includes Materials Lists and Estimates and Pre-Construction Meeting	\$ 20,000.00	Design Firm's Professional Fees -See Proposal
Construction Consultation, Supervision of Volunteer Installation During Community Build	\$ 43,200.00	Design Firm's Professional Fees -9 day build -See Proposal
Travel Expenses, Lodging, etc. (Estimated)	\$ 9,700.00	Design Firm's Professional Fees -See Proposal
Structural Plastic Lumber Building Materials	\$ 272,090.16	Building Material Expense
Can reduce Structural plastic estimate	\$ 24,310.32	fence only in tot lot (these numbers reflect half of current fence)
Manufactured Equipment & Freight	\$ 177,899.00	Equipment Expense
Can Reduce Manufactured Equipment	\$ 9,000.00	If you want with an alternative to the Rev 8 Spinner you could save:
Can Reduce Manufactured Equipment	\$ 9,000.00	Roller Slide (replace with a plastic slide) The savings would be:
Can Reduce Manufactured Equipment	\$ 5,000.00	Cruiser Option (Innova Rocker instead)
Can Reduce Manufactured Equipment	\$ 7,000.00	Music (Reduce a couple of pieces)
Can Reduce Manufactured Equipment	\$ 2,118.00	Hops (eliminate 6 near monkey bars)
PIP	\$ 159,431.22	for option 2
Can Reduce PIP	\$ 30,000.00	perhaps remove the toddler rubber or your supplier quote is cheaper
Turf	\$ 38,959.12	for option 2
Can Reduce Turf	\$ 38,959.12	eliminate turf hill
Engineered Wood Fiber Materials	\$ 15,432.00	for option 2
Concrete	\$ 5,000.00	Material Expense (Possible Donation)
Hardware	\$ 5,000.00	Material Expense (Possible Donation)
Misc. Items, Local Items, Building Supplies, etc.	\$ 7,000.00	Possible Donation
NOT Estimated Total:	\$ 753,711.50	
Estimated Total with reduced items:	\$ 628,324.06	

Based on development 11-8-23. Pricing is valid for 30 days.