

MRO Temporary Permit Application

Mechanics who do not have an established, commercial presence on the airport are not allowed to provide maintenance or repair services of any kind to aircraft located at Augusta Municipal Airport.

If Aircraft Owners/Operators prefer to utilize non-established mechanics, the aircraft shall be taken to that mechanic's operating location. "Pickup truck" or "suitcase" mechanics and the like shall be prohibited from providing any services at Augusta Municipal Airport.

Notwithstanding the above, pursuant to FAA Order 5190.6B, Aircraft Owners/Operators, with their own equipment and employees, shall be allowed to perform maintenance on their own aircraft, provided it is not done in a manner that would be unsafe, unsightly, or detrimental to the efficient use of Airport facilities by others.

On rare occasion, an aircraft can't be safely flown to a non-established mechanic's location, and the current, established on-field Maintenance, Repair, Overhaul (MRO) operators are unable to perform the needed repairs or maintenance.

The following process was established to grant a temporary permit, allowing a non-established mechanic meeting minimum requirements to have temporary access to perform the needed emergency maintenance on a single specific aircraft, subject to approval, compliance with the below requirements, and payment of a temporary permit fee.

Applicant must meet the following requirements:

1. **Insurance-** During the term of this Permit, applicant must maintain at all times, liability insurance in the amount of One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) aggregate, with City of Augusta, Augusta Municipal Airport listed as an Additional Insured. Applicant's liability shall contain a provision that said coverage is primary in coverage and specify applicant's liability insurance shall be non-contributory for all losses related to negligence, property, or actions of the applicant. Applicant's coverage shall protect against any liability which may arise from accident, injury, on or about the airport premises, and/or growing out of the conduct of the applicant's operation. Such policy shall include personal injury coverage and broad form property damage coverage, products liability coverage, airport liability coverage including hangar-keeper's coverage, and necessary worker's compensation coverage. Applicant shall procure insurance coverage required by this permit through companies licensed to write insurance in Kansas. Applicant shall deliver Airport a certificate of such insurance with the permit application executed by the applicant.
2. **Indemnification-** Applicant agrees to indemnify and hold City of Augusta, Augusta Municipal Airport harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful act or omission on the part of applicant, its agents, officers, and employees.

3. **Hazardous and Toxic Materials-** Applicant shall strictly comply with all federal and state statutes, regulations, and rules regarding storage, use, handling, disposal, and remediation of spills of hazardous and toxic materials as defined by existing federal and state laws and regulations. Hazardous waste (e.g., antifreeze, batteries, used oil and oil filters, etc.) disposal is the sole responsibility of applicant, with the understanding that such materials shall not be disposed of in airport trash facilities. Airport reserves the right to inspect all areas in use by applicant in which toxic materials are used to determine if applicant is in compliance with all appropriate and applicable laws and regulations concerning these materials. Applicant shall notify the airport immediately when a spill of hazardous or toxic material occurs and give full disclosure of the nature of the spilled material and what measures are being taken to contain and remediate the spill.
4. **Environment-** Applicant shall use airport premises without damage or injury to surrounding environment. Applicant shall not contaminate, injure, or destroy any vegetation or foliage at the airport. Applicant shall not allow, condone, or participate in any way in dumping or allowing the escape of any hazardous material of any description.
5. **Standards-** Applicant shall have all required certificates, licenses, or permits issued by the Federal Aviation Administration (FAA) to legally perform the requested work on the subject aircraft/rotorcraft.

Permit Application

1. Name of Applicant (non-established mechanic requesting temporary access to provide maintenance services to a single aircraft at the Augusta Municipal Airport).
 - a. Business name
 - b. Doing business as
 - c. Address
 - d. Phone
 - e. Email
 - f. Responsible party/owner/partner
 - g. Mechanics certificate or license (attach copy)

2. Name of all mechanics working for the Applicant, that will be under the supervision and control of the Applicant and will be covered under the Applicant’s insurance for the duration of the permit period.

3. Aircraft for which temporary permit is being requested (include registration number and owner)

4. Description of maintenance that will be performed on above-referenced aircraft.
 - a. Is this maintenance service available through either of the on-field maintenance shops? Yes No
 - i. If yes, why are the services of a non-established mechanic requested?

 - ii. If no, describe specifics if available.

5. Permit duration requested –
 - 1 Day (24 hours) – Specify date
 - 1 Week (7 days)- Specify dates
 - 6 Month - Specify start date

Permit Fee

Service **IS NOT** available through on-field maintenance shops:

1 Day Permit	\$75	7 Day Permit	\$150	6 Month Permit	\$250
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Service **IS** available through on-field maintenance shops, but Owner/Operator prefers Applicant:

1 Day Permit	\$100	7 Day Permit	\$375	6 Month Permit	\$750
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Applicant agrees to the above terms of this MRO Temporary Permit Application.

APPLICANT:

Signature of Applicant

AIRCRAFT OWNER has selected the above applicant to perform the repairs and requests AIRPORT grant this MRO Temporary Permit.

Signature of Aircraft Owner

Please return this form and all supporting documents to:

Augusta Municipal Airport
4800 W Beech Drive, Ste 1
Augusta, KS 67010
RSeif@AugustaGov.Org

Permit signed by MRO Applicant?
Permit signed by Aircraft Owner/Operator?
Additional Insured Certificate attached?
Payment included?

Approved By:

Date: