



Airport Advisory Board Minutes

May 18, 2022

6:30 PM

Members Present: Tom Leffler; Michael Snow (phone); Willie Sinsel

Members Absent: Alex Huckins

Staff Present: Ray Seif, Airport Manager

Visitors Present: Kevin Miller

Call to Order:

Tom Leffler called the Airport Advisory Board meeting to order at 6:36 pm.

Minutes:

Willie Sinsel made a motion to approve the minutes from the March 16, 2022 Airport Advisory Board meeting; Mike Snow seconded the motion; Motion carried without opposition.

Willie Sinsel made a motion to approve the minutes from the March 30, 2022 Airport Advisory Board special meeting; Mike Snow seconded the motion; Motion carried without opposition.

Business:

Draft Rules and Regulations Public Comment, Board Vote to Recommend Adoption to City Council- Ray Seif discussed the Draft Rules and Regulations document including milestones and feedback. Seif indicated that the document has been reviewed by the advisory board, City Legal, Federal Aviation Administration (FAA), Kansas Department of Transportation (KDOT), Augusta Police Department, and was mailed out to every tenant, and was also emailed to tenants that have emails on file with the airport and that tenants were given more than 30 days to respond or make suggestions. With minimal modifications and updates, Seif suggested the advisory board vote to recommend adoption of the rules and regulations to Augusta City Council.

Vote- After discussion, Mike Snow made a motion recommending adoption of the draft rules and regulations to Augusta City Council; Willie Sinsel seconded the motion; Motion carried without opposition.

Adjourn:

Mike Snow could not stay on the phone call and therefore made a motion to adjourn at 6:44 pm; Sinsel seconded the motion. Motion carried without opposition.

Discussion:

With Mr. Snow's departure leaving the Airport Advisory Board without a quorum, all discussion from this point on was informational in nature.

Tenant Meeting Discussion- Seif suggested holding several informative meetings with commercial and non-commercial tenants to discuss the current runway project. Sinsel suggested having a social function such as breakfast or similar.

Commercial Office Lease Rate Discussion- Seif discussed currently vacant office space available at the airport, indicating that the airport does not have established office lease rate. Seif discussed several lease rates. Seif indicated that although any lease rate would have to be approved by City Council, he asked if the advisory board would be okay with allowing Seif to discuss the rates with the potential tenant with the understanding that Council would have to approve the rates if the tenant was agreeable.

General Airport Development and Activity- Seif discussed general activity and updated the board about ongoing development efforts.

/s/Ray Seif, Airport Manager