



### **Draft Airport Advisory Board Minutes**

May 17, 2023

6:30 PM

Members Present: Michael Snow, Tom Leffler; Kevin Miller

Members Absent: Willie Sinsel; Alex Huckins

Staff Present: Ray Seif, Airport Manager; Jon Klausmeyer Airport Operations

Visitors Present: Joe Bertapelle (Owner, Augusta Flight Center)

#### **Call to Order:**

Michael Snow called the Airport Advisory Board meeting to order at 6:44 pm (late start due to technical problem with Zoom virtual connection).

#### **Minutes:**

Kevin Miller made a motion to approve the minutes from the March 15, 2023 Airport Advisory Board meeting; Tom Leffler seconded the motion; Motion carried without opposition.

#### **Public Participation:**

Tom Leffler asked for public participation.

#### **Business:**

**Temporary MRO Permit Application "Suitcase" Mechanic Discussion-** Ray Seif continued the discussion from the previous meeting about establishing a permitting process that would allow Maintenance, Repair, Overhaul (MRO) professionals that don't have an established commercial presence on the airport, to be able to apply to conduct maintenance on a specific aircraft, for a specific timeframe. Seif discussed why there was a need and that the permitting process creates an additional opportunity for tenants. After a spirited discussion, the airport advisory board agreed to recommend the permit application that was previously discussed and vetted at previous meetings with minor updates to form and fee structure.

With Michael Snow's motion, second by Kevin Miller, the motion to recommend a Temporary MRO Permit Application with revised fee structure to Augusta City Council passed with unanimous vote of the board.

**Employee Mechanic Certification-** Ray Seif started discussion about a process for aircraft owners to certify that their mechanic is a regular, W2 employee, but due to the exceptionally lengthy and arduous previous discussion and since one of the board members had to leave, the board decided to table the discussion.

**Adjourn:**

The Airport Advisory Board adjourned its regular meeting at 8:51 pm.

/s/Ray Seif, Airport Manager